YEARLY STATUS REPORT - 2021-2022

Part A
Data of the Institution

1.Name of the Institution	ST. THOMAS COLLEGE, BHILAI
• Name of the Head of the institution	DR. M. G. ROYMON
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07882275970
• Mobile no	9425238388
• Registered e-mail	stthomascollege_bhilai@rediffmail.com
• Alternate e-mail	stcbhilai_principal@yahoo.com
• Address	RUABANDHA SECTOR, RUABANDHA, BHILAI
• City/Town	BHILAI
• State/UT	CHHATTISGARH
• Pin Code	490006
2.Institutional status	
• Affiliated /Constituent	AFFILIATED COLLEGE
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**HEMCHAND YADAV UNIVERSITY, DURG**
• Name of the IQAC Coordinator	**DR DEBJANI MUKHERJEE**
• Phone No.	**07882275970**
• Alternate phone No.	**07882961770**
• Mobile	**9827169925**
• IQAC e-mail address	**stciqac2019@gmail.com**
• Alternate Email address	**stcnaac20@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://stthomascollegebhilai.in/AQAR/STC-AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.stthomascollegebhilai.in/Acad_calendar/stc-acad-21-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B++**	**81.55**	**2006**	**02/02/2006**	**15/09/2011**
Cycle 2	**B**	**2.62**	**2011**	**16/09/2011**	**15/09/2016**
Cycle 3	**B++**	**2.77**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**20/09/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**5**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Value added course organised by every department • Program conducted under the scheme of azadi ka mahotsav • Entrepreneurial skill development program conducted • Workshop/Program on research methodology • Extending services to society for COVID and organising COVID awareness program

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Value added course to be organised by every department	**Value added courses were organised by every department targeting all aspects of students development like personality, entrepreneur skills, moral development, academic upliftment, research development etc**
Program to be conducted under the scheme of Azadi Ka Amrit Mohotsav	**Various outdoor activities and physical fitness programs were conducted which had huge student participant**

Entrepreneurial skill development programs to be conducted	Programmes like mushroom cultivation, paper bags making, calligraphy skills were done
Workshop/Program on research methodology to be conducted	Committee for promotion of research organised programmes onreseach methodologies and certificate course was organised on research methods
Extending services to society for COVID and organising COVID awareness program	Sanitizers were made in college laboratory and distributed to society, masks were also distributed and many COVID awareness programmes conducted
Website upgradation	Website was upgraded with latest data
Academic audit	academic, departmental and self appraisal of non teaching staff were done
Preparation of SSR	SSR was completed and uploaded
Feedback of stakeholders	Feedback of stakeholders was taken, analised and action taken accordingly
Conducting student satisfaction survey according to NAAC guidelines	mock student satisfaction satisfaction survey were done by the IQAC and reports analysed
Planning to open of post graduate diploma in psychological guidance and counseling	post graduate diploma in psychological guidance and counseling was started in the college

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Academic Council	08/08/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	29/04/2022

15.Multidisciplinary / interdisciplinary

The National Education Policy (NEP) — 2020 is one of the significant milestones and a landmark document in the history of Indian higher education system. St. Thomas College, Bhilai affiliated to Hemchand Yadav University, Durg is eagerly ready to implement whatever instructions comes from the university and the Ministry of Higher Education, Chhattisgarh. The ministry of higher education has assigned few faculty of the college the task of making the NEP curriculum in their respective subjects. The college has however prepared itself for the adaptation of the NEP as stated below. Multidisciplinary/ Interdisciplinary: At the college level various Multidisciplinary/ Interdisciplinary activities are conducted on regular basis. The College follows the curriculum designed by university. In line with NEP 2020, curriculum is being designed by higher education department which includes credit-based course and focuses on active research at the regional level for attainment of holistic and multidisciplinary education.

16.Academic bank of credits (ABC):

Academic Bank of Credits will be implemented asper the guidelines of the parent university. Facultiesare encouraged to offer certificate programmes wherethe course framework and curriculum are designed at departmental level.

17.Skill development:

The college promotes skill development in students and also has an in house EntrepreneurshipDevelopment Cell that works on the same lines. To enhance the competencies in the students, programsin collaboration with TISS (Tata Institute of SocialSciences), CITCON (Chhattisgarh Industrial andTechnical Consultancy Centre) and IIC (InstitutionInnovation Council) has been conducted. MoUs have been signed with institutions that offer expertise forcontinuous upgrading of skills in students. Toinculcate positivity among the students, value-basededucation focusing on the development of moralvalues and life skills is included in the curriculum ofmany programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Programmes offered by the college has courses based on Indian Art and Culture, which every student at UG level has to study compulsorily. These courses focus on Indian architecture, different art form, ancient Indian scriptures, folk traditions of India etc. At the time of inception, the college was the only English medium college in the state but with the inflow of students from the rural/tribal area of the state the faculty adopted both English and Hindi (Chhattisgarhi) as medium of instruction. This point has been specified in the college prospectus.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college offers programmes at UG And PG level. Each program has a well defined Programme Outcome, Programmes Specific Outcome, and Course Outcome. The students are made aware of these outcomes at the outset of the new Academic session. These outcomes are self-explanatory and are uploaded in the college website.

20.Distance education/online education:

Online mode of transferring knowledge has lot of advantages as resource persons from all corner of the globe can impart knowledge. The accessibility of both student and resource person is easier in an online mode as compared to traditional offline mode. During the Pandemic the merits of online distance learning surfaced when the number of participants in each course / program was found to be higher than in offline mode.The success of these programs during pandemic has carved a way for future possibilities of vocational courses through Google Classroom, Zoom, Streamyard, G Suite, Webex etc.

Extended Profile

1.Programme

1.1   **592**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2743**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **2119**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **1061**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **74**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **75**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**592**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2743**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**2119**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1061**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**74**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**75**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**36**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**99.32407**
4.3 Total number of computers on campus for academic purposes	**109**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

St. Thomas College affiliated to HYV Durg, follow the curriculum given by the university. Curricular aspects of the courses taught at St. Thomas College are governed by the university's ordinance and guidelines. For the effective implementation of the curriculum along with the ordinance and guidelines the board vision, mission and goals of college are kept in mind. These are reflected in the commitment of the college towards holistic development of the students through academic, co-curricular and socially meaningful activities. Based on the academic calendar of the university the college arranges for academic council meeting to discuss about the academic calendar, timetable, teaching process and other activities that are to be scheduled during the session.The teaching, learning and evaluation schedule are strictly as per the academic calendar notified by the university.Various course delivery methods are followed by the faculty such as lectures, classroom presentation, tutorials, practical labs, study tours and industrial visit. The college adopt numerous policies for bridging

the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners.For effective curriculum delivery the college has well equipped laboratories and class-room with projector facilities. A wellstocked college library with all modern facilities supports effective curriculum delivery. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.stthomascollegebhilai.in/IQAC/ AQAR-21-22/criterion i/1.1.1 Curricular Pl anning and Implementation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

St. Thomas College affiliated to Hemchand Yadav universityDurg. Curricular aspects of the courses taught at St. Thomas College are governed by the university's ordinance and guidelines. For the effective implementation ofassessment on the academic calendar of the university the college arranges for academic council meeting to discuss about theInternal assessment which consists of unit tests, half-yearly, model examand other activities that are to be scheduled during the session.The Internal assessment which consists of unit tests, half-yearly, model exam, presentations, projects and assignments are conducted to evaluate the performance of students. Continuous review of the progress of syllabus completion (100%), performance of the students, association activities are done at the department level on a regular basis. The college has a practice of inviting external experts for various projects, practical and theory evaluations with the view to ensure quality of education, and objectivity in the teaching-learning processes. The final Internal Assessment of the students is uploaded and submitted to the University in timely manner under the supervision of the examination cell of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.stthomascollegebhilai.in/IQAC/ AQAR-21-22/criterion_i/1.1.2_Continuous_In ternal_Evaluation_(CIE).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1926

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

"Education is the right of every child" Curriculum enrichment is absolutely vital and dynamic process to be meaningful in any educational system. We are aware that no matter how good the curriculum material is on paper and whatever theory, the teacher makes the difference and plays a critical role in making the curriculum come alive inclassroom. The enrichment of curriculum means giving it more excellent value by putting life into the overall education process. Enrichment allabout improving the quality and breadth of the education we offer and dramatically enhancing the value of our students' time with us. Enrichment describes activities colleges provide to extend students' education beyond their main course of study. The bestsession included opportunities for personal research, group projects, practical work, creative expression, discussion and brain-storm.

Successful enrichment programs enhance students' life at school & college increases motivation, achievements and retention. Curriculum enrichment in higher education aims to prepare the students for a career that gives them self-fulfilment and social responsibility. The curriculum delivery should consider the needs and wishes of the aspirants as well as interest and pace of learning. The ultimate aim is to enrich the learning environment, learning process and teaching approaches.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1082

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.stthomascollegebhilai.in/iqac/ stakeholder-feedback/#toggle-id-1
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.stthomascollegebhilai.in/iqac/ stakeholder-feedback/#toggle-id-1

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2743

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1190

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic level of students is measured by assessment of cognitive ability and assessment of academic achievement. Students' participation in co-curricular activities as well as responsiveness in classroom teaching are also taken into consideration for this.. Students are classified into advanced learners and slow learners based on following components like entry level marks, participation in regular classes, assignments and presentations and performances in internal examinations and annual/semester examinations .

A. Measures taken to improve the learning outcome of advanced learners

- Guidance for competitive examinations, higher studies and corporate readiness.
- Communication skills enhanced through Language lab
- The training programs on soft skill and IT skills
- Meritorious students are rewarded on Annual day
- Internships and short term courses

B. Measures taken to improve the learning outcomes of slow learners

- ○ **Special teaching assistant program (STAP)**
- ○ **Study material, handwritten and printed notes**
- ○ **Parent-Teacher Meetings**
- ○ **Extra assignments and previous years' question papers to solve.**
- ○ **Progress in terms of attendance and performance are monitored**

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_ii/2.2.1_2021-22_Details_of_Advance_Slow_Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2743	74

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

St. Thomas College, Bhilai, encourages and fosters student centric teaching methodology which enables students to become motivated and proactive.

- ○ **Experiential learning methodologies enhance the learning level and encourage student involvement**

- • **Educational tours, Industrial and field visits, visit to research institute, places of historical importance, etc.**

complement class room learning with real-time experience
- Students get hands on training in well equipped laboratories for practical based courses.
- Language lab help to enhance speaking and listening skills in English

  ○ Participative Learning methodologies enhance student participation in learning process

- Conferences, seminars and workshops provide better perspective in the academic domains
- Interactive sessions, panel discussions and debates encourage participative learning
- Students' seminars and peer teaching improves presentation skill and confidence
- Soft skill and life skill development programs to enhance student participation in their learning process

  ○ Problem solving methodologies enhance the attentiveness, understanding of the concept and application of the knowledge to solve real- life problems

- Case studies help in understanding the problems in real-time situations
- Practical experimentation and research activities and projects involves problem solving methodologies that help to enhance analytical skills in learners
- Leadership training program enhance the learning abilities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_ii/2.3.1_2021-22_Student_Centric_Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers have the knowledge and skills to use new digital tools to help all students achieve high academic standards and they try to make the best use of technology in the teaching process. ICT has enabled better and swifter communication; presentation of ideas in an effective and relevant way. It is an effective tool for

acquiring information from multiple sources to help students to enhance their knowledge. The major hallmark of this learning transition is from teacher centered to student centric.

The ICT based facilities provided to the students by the College are:

- Wi-Fi Enabled Campus
- ICT Enabled Classrooms having Desktops, Laptops, and Projectors
- Smart class rooms
- The digital library provides accessibility to e-resources vide INFLIBNET
- The college has well equipped Computer Labs.
- Language Lab well equipped with PC with internet facility and camera and microphone.
- Online lectures are taken on Google Meet, Zoom, etc
- Students prepare presentations, assignments, project and field reports using Word, Power point, Excel, and other ICT tools.
- Email, Google Groups and Google Classroom are used to collect assignments, conduct tests and for sharing notes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

74

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

74

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

770

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college prepare academic calendar by including internal assessment, short term courses and the university examination. The examination in charge with the help of the examination cell makes the schedule of the internal examinations in advance and communicates the same to the stake holders through the college website, WhatsApp group and notice boards. Time table and seating arrangement for examination are displayed on the notice board. The question papers are verified to eliminate errors and after moderation handed over to the examination in charge. Supervision duty chart is drafted and informed to teachers. Separate seating arrangement is made for students with learning disability. College also provides writer, reader and extra time to such students as per university guidelines. Attendance of students is maintained properly during examination. Examination Cell determines deadline for assessment of answer books. The faculty members give class-wise/course wise instructions about unique features of internal/external evaluation of that course. The evaluation reports are prepared within the stipulated time and communicated to the students. The answer books are shown on the demand of the students and guided them for their better performance in the forthcoming examination of the university. Students are provided with question bank with questions linked with all COs

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[https://www.stthomascollegebhilai.in/IQAC/ AQAR-21-22/criterion_ii/2.5.1_2.5.2_Policy _Internal_Assessment.pdf](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Grievances Cell of the college handles the grievances. The grievances regarding University examinations are brought into its notice. Most of the grievances are redressed in the teacher level itself. The college exam committee executes its internal exams in a very meticulous manner. Notifications are displayed prominently on the college notice board to communicate information related to internal examinations. Answer scripts of internal examinations are shown to students after evaluation. The students go through the answer sheets and know their performance regarding strength and lacunas of their studies and techniques in writing answer books. If there are any mistakes or complaints regarding assessment, they are clarified on the very day. They may raise their grievances regarding the marks awarded to them with the faculty concerned. All internal exam related grievances are addressed at the departmental level. If any grievance related to University Examinations occurs, the student needs to apply to the principal, who forwards the application to the Controller of Examinations of University. If the students have any grievance regarding the marks obtained in the end semester /year final examination, they can apply for rechecking their answer scripts as per rules

File Description	Documents
Any additional information	View File
Link for additional information	https://www.stthomascollegebhilai.in/IQAC/ AQAR-21-22/criterion_ii/2.5.1_2.5.2_Policy _Internal_Assessment.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The following system is followed by the institution to communicate the learning outcomes to the teachers and students. After completion of the admission process, the syllabus and curriculum are provided to the students. Hard and soft copy of syllabi and learning outcomes are available in the respective departments, college website and Google classrooms for teachers and students. Learning Outcomes of the Programs and Courses are displayed on the notice board. With reference to the curriculum and syllabus, the programme and course outcomes are prepared and displayed in the website, department notice board, Google Class rooms etc. This

would help the students to get a sense of the scope of discipline concerned and the possibilities for further studies and research. The syllabus is allocated to individual teachers who are responsible for monitoring programme and course outcomes

Course Outcomes: The course outcome is a detailed description of what a student must be able to do at the conclusion of a course.

Programme Outcomes: The work put into establishing the vision, purpose, and goals of the program should help provide direction for creating program outcomes

Program Specific Outcomes: Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each programme.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.stthomascollegebhilai.in/academics/program-outcome/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every year examination results display outstanding performance of the students of St. Thomas College Bhilai, who largely occupy the merit positions in the University Merit List. As part of the course outcomes of the various papers taught to students during their course of study, there is substantial scope of evaluation of opportunities for skill building, enhancement of conceptual understanding, training in research methodology, and experiential and fieldwork learning. Students who undertake internship in organizations are involved in development related activities in industries and other organizations. They are evaluated on this by the organization where they went for internship from across courses. The Department of Sports keenly observes the performance of students in sports. Performance of students in extracurricular activities is observed by the College Student Union and the teachers' in-charge of various clubs. The departments track the number of students who successfully pass the academic programme and gain employment or progress further for higher studies. Continuous assessment provides feedback for the efficacy of the

teaching –learning process and learning outcomes of each course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.stthomascollegebhilai.in/iqac/criterion-ii/#aqar-2021-22

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1060

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.stthomascollegebhilai.in/IQAC/sss/sss_2021_22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

44

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**NIL**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Adhering to its vision and keeping the pace with time, the College has taken effort to create an ecosystem for innovation with

research for creation and transfer of knowledge. The following initiatives have been undertaken.

- The college has set well equipped laboratories including all the necessities required for Research Work.
- The sophisticated instruments which demand expert handling and maintenance are placed in the lab to be utilized in major and minor researches. All the facilities are available to a researcher with the permission of the head of the institution, thus a researcher has an open access to all the facilities.
- The ICT tools such as Software, Projectors, smart TV and Online Resources are used.
- Workshops on NEP
- The well functioning Career Counselling and Placement Cells.
- QR coded Botanical Garden.
- The Knowledge Resource Centre and E-Resources Corner.
- Library is updated with online resources like INFILBNET and N-List.
- Yoga Centre, Gymnasium and Foot Ball ground.
- Skills and value added and Career oriented Courses, Constitution of various forums.
- Organizing Seminars, conferences and Guest Lectures entering into MoU for exchange of expertise.
- Promotion to Research Activities

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-iii/#aqar-2021-22

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

23

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

20

File Description	Documents
URL to the research page on HEI website	https://www.stthomascollegebhilai.in/top-links/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

39

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

St. Thomas College, Bhilai has organized Extension Activities and Outreach Programs in the locality to sensitize the students of the college and assure their holistic development along with the academic excellence. Being one of the oldest and reputed college in the city, the institution realizes its responsibility towards the locality, society and nation as a whole. To execute its role in the society, Various departments, Cells/Clubs, National Cadet Corps (NCC), National Service Scheme (NSS) and the Alumni Association of the college has been participating actively in this initiative and practice the social responsibility in cooperation with government and non-government agencies as well as the local bodies working for the social upliftment and development of people residing in the nearby area. The sole objective of such an activity is to ignite the intend among the students to be responsible towards the inhabitance and nature as a whole. Ahaan-A Flag ship scheme of the College has been launched with an intention and initiative to support the socially and economically deprived children studying in the nearby Government Schools which usually lack the needful facilities and resources. The College Voluntarily engages in fulfilling the dreams of these students by educating and providing basic computer knowledge in the college campus.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-iii/#aqar-2021-22
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

13

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

566

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

24

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. The spacious The college has a total of 34 spacious classrooms utilized in two shifts. The campus is lassrooms are provided with ICT facilities like LMS system, LCD projectors and Smart classes for technologically advanced learning of students.The Institution has 23 laboratories for U.G., P.G. and Ph.D. Students. The College has a well maintained library with a seating capacity of 60 users, subscription to access e-journals through INFLIBNET and N-LIST. The college also has in campus St. Mary Girls Hostel for homely and disciplined stay of female students. Other Infrastructural facility includes an open air stage, an ICT enabled Seminar hall and a Conference hall which is used for academic and cultural events, Canteen providing hygienic food within the campus, Health care centre with First aid facility, ATM facility in the campus, Photo-copying facility for students and staff in the library, NCC room, Girls common room, Herbal Garden.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_iv/4.1.1_Infrastructure_Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has an open play ground spread over 5 acres in the college campus supports a wide variety of Sports and Games. The college is committed to provide a variety of sports facilities for both indoor and outdoor games. The outdoor facilities like Volleyball and Basket Ball (28m X 15m), Foot Ball (110 x 70 Yard), Cricket pitch (22 Yard) and Lawn Tennis (11.89m X 10.97 m), Running track of 200 m, facilities for Long Jump, High Jump Pits, Shot Put, Discus Throw and Javelin Throw. Indoor arrangements consist of facilities for Table tennis and Chess. The playground

also has a mini-stadium with seating capacity of 100 persons. For cultural activities a spacious open air stage and a fully equipped Auditorium are available for the students. The auditorium is equipped with state of the art infrastructure and apparatus. It has a seating capacity of 300 persons. The auditorium is ICT enabled and provided with a screen and a projector. A fully equipped gymnasium is open for the students and staff in the campus equipped with latest equipment and machines. A Yoga centre in college campus is also open for all staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/ AQAR-21-22/criterion iv/4.1.2 Extracurricu lar Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

36

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/ criterion-iv/#aqar-2021-22
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.15

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In St. Thomas College (STC) academic Library is one which finds a variety of general learning resources and incalculable perusing material related to the courses being run thus providing all the assistance needed to succeed. The Central Library is the soul of St. Thomas College. The well-stocked College Library is spread over two floors of an impressive Wi-Fi enabled building, and has a seating capacity of 60 users (40 students & 20 faculties). The ground floor of the library has a, librarian's counter, circulation (Issue/Return) counter, Online Public Access Catalogue, Processing Section, and Stacks. The first floor is dedicated to the e- library, which has access to e-journals through INFLIBNET and N-LIST, Reference Section, Book Bank. The lending library has a collection of about 28,586 valuable books that are available as text books and reference books. There are about 26,291 text books, reference books (2295) and 19 academic journals and 13 magazines, 11 newspapers (English and Hindi) and Employment News (English and Hindi). The Library Management system (LMS) is also installed and thus transformed the traditional library into digital library. The College hasINFLIBNET facility for students, teaching staff as well as research scholar and has access to E-Journals for (about) 6000+ titles and 164300 E-Books

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.stthomascollegebhilai.in/iqac/criterion-iv/#aqar-2021-22

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** **following e-resources e-journals e-**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	*View File*
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	*View File*

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0.43299`

File Description	Documents
Any additional information	*View File*
Audited statements of accounts	*View File*
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	*View File*

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`732`

File Description	Documents
Any additional information	*View File*
Details of library usage by teachers and students	*View File*

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

`Digital transformation is leading to doors of growth and success for the educational institutions so is our college ahead of the`

competition curve having a very good technology to maintain the day today functionalities in a better way. Like App based attendance system for students and short message service alerts to parents about student attendance, progress, college important activity etc. Institution also relates to various social media platform such as official website, face book, you tube etc, Departments are self sufficient with their own computers, printers, LCD projector and internet connection. Auditorium and Seminar Halls are well equipped with LCD Projector and ICT Tools. Each system is installed with the latest multi-user operating system and antivirus software. e learning and e-classroom facility used for slides and notes. Separate e mail is generated for each student and provided by the college for information and notices. The College has installed Closed Circuit Television Cameras (CCTV) for the safety of staff, students and visitors, for the protection of properties and buildings. The English Department has a Language lab well equipped with PC with Internet facility camera and microphone. Real soft T 304F Face and Finger Biometric system has been enabled to maintain the faction of the staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-iv/#aqar-2021-22

4.3.2 - Number of Computers

109

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.80697

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution is spread over 10 acres of luxurious green campus. The institution has a clear-cut policy for improving the infrastructural facilities which would facilitate teaching learning processes. Institution has learning resources including ICT enabled classrooms with proper lighting-seating and ventilation, technology enabled classrooms equipped with modern audio and visual instruments, seminar halls, fully equipped laboratories and computer labs, library and other support facilities etc. Uninterrupted electricity supply is ensured in the campus with the help of Generator and Solar Panels. The College has substantial infrastructure for sports and other extracurricular activities including athletics, basketball, cricket, volleyball, football. The college has a fully automated library which houses enough books of all disciplines.

All administrative offices of the Institution are computerized,

and the offices have LAN and entire campus is equipped with Wi-Fi connectivity. College maintains adequate student computer ratio with over 50 MBPS bandwidth for internet connection. Budget for infrastructure, library and other learning resources is earmarked annually based on the recommendations of respective committees constituted for the purpose, accordingly ,continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated in the Annual Planning for upgrading, maintaining and utilizing physical, academic and support facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-iv/#aqar-2021-22

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

209

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

98

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.stthomascollegebhilai.in/iqac/criterion-v/#aqar-2021-22
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

577

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

577

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

56

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

86

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

108

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENT UNION COUNCIL

The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out school activities and service projects.

In exercise of the powers conferred by clause (xxi) of Section 37 of the Chhattisgarh Vishwavidyalaya Adhiniyam, 1973 (No. 22 of 1973), Student Council is constituted as per the instruction (election/nomination) by Hemchand Yadav University, Durg.

The following are the aims and objectives of Student Council :

- To emerge with value oriented leadership quality, inculcate spirit of discipline and foster spirit of brotherhood;
- To promote intellectual, social and cultural activities in the campuses;
- To encourage participation in literary, cultural, artistic, innovative and sports activities to bring out their leadership and creative talents;
- To extend social service through mutual cooperation with a view to shaping a generation dedicated towards social, economic, political issues of the society;
- To nurture a congenial atmosphere of learning and teaching for the development of the institution with an ultimate aim to build a knowledgeable society.

Representative in Academic and Administrative Committee

- The Student Council member are also active member of IQAC

Committee.

- **They are the members of Alumni Activity.**

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-v/#aqar-2021-22
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumnus is the fostered one who is treasured, loved, and accorded high regard. Different departments of the college involve Alumni in their various departmental activities, either byinvolving them as guest lecture or by organizing FDP or workshops through them.

Many important topics of study, facilitating learning via virtual platform were initiated through our Alumni members.

Some Programmes organized are mentioned below:

Alumni Interaction on Viva-Voce Psychology Practical and Internship Guidance. The Alumni was Mrs. Sapna Rajpal (pass out batch 2019-2020).

Alumni Interaction on "How to impart Education". The Alumni was Mrs. Shikha Verma (pass out batch 2019-2020).

Department of Physics & Electronics has organised a virtual alumni meet in Google meet platform under the title Alumni Meet Club-PhyNics.

The PG Department of Zoology organized an alumni interaction with students of MSc on topic career prospects and mentoring.

The PG Department of English organized an interactive session on the Topic -Techniques for Building Speaking and Writing Skills by Lalee Saji Thomas (2018-19).

The PG Department of Botany organized an Interactive Talk on Scopes of Botany on Saturday. The Resource Person was Dr Yuvraj Chakradhari (Alumni 2009, STC).

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_v/5.4.1_Alumni_Activities.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

St. Thomas College is a self financed institution governed by the Management of St. Thomas Malankara Orthodox Syrian Church Mission,

Bhilai, C.G .It has well structured governance to take decision, disseminate and deploy it to comply with the Vision and Mission. The vision of the college is to act as catalyst in providing quality education to students. The mission of the College is to emerge as a role model for institutional excellence in higher education

The Administrative System is lead by Manager of the college and Governing Body Members of St. Thomas Mission. The Principal is the administrative and academic head of the college. The Principal, IQAC Coordinator, Heads of the Department and coordinators of various committees prepare plan for various curricular and co-curricular activities. The IQAC defines the quality benchmarks for enhancing the academic ambience of college.

The college has a well defined five year Perspective plan- Vision 2022. Academic session commences with a proper road map to accomplish the plan in coordination with Management, Principal, IQAC and Faculty members..

The participation of Faculty members ,expert from academia and industry, students and alumni are integral in decision making to uphold the vision and mission of the institution.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/about-us/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is one of the most important phenomenon of the institution. The college functions at the level of Management, Principal, Faculty and students to cater to the vision and mission of the institute. The Management delegates all policy based operational and academic decisions to the Principal. A strategic approach is taken by the Principal to implement the policies with inclusion of Faculty members in planning and decision making. Regular meetings are held by the Academic Council to review the proper implementation and functioning of the College. The participation of students in NSS , NCC, Research Activities, Field Work, Extension Activities and Community development Programmes is

encouraged for holistic development of the students.

Case Study: Value Added Course

The college advocates the practice of decentralization and participative management through various enriching skills. The Management, Principal IQAC and Faculty members draws a plan of action at the beginning of the academic year emphasizing on holistic development of the students. The college has introduced Value Added Course for the students with an aim to give a competitive edge and to boost academic knowledge. The comprehensive programme is uniquely schemed to add on various specialized skills and increase employability and entrepreneurship for students pursuing conventional course .

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the college prepared a strategic plan -Vision 2022 based on the recommendation of NAAC report . The Vision 2022 focused on areas like curriculum, teaching - learning, research, infrastructure, best practices and governance system.

The strategic plan includes-

- To introduce new programs .
- Facilitating collaborative and exchange programmes with MoU partners.
- To introduce Value Added Course.
- Opening Research Centers.
- Motivating staff to register as Research Guide.
- To promote Student Exchange program
- To fortify the Research facilities in the institution.
- Energy Conservation Measures.
- Empower staff in emerging technologies.

Activity

During this academic year, the college has successfully implemented new academic programmes based on the strategic plan .A formal letter was drafted by the college to seek permission from the Higher Education for introducing new programme. Permission letter was written to the affiliated University to open research centre in the Department of Chemistry and to increase seat in UG level .

Following strategic plans were effectively deployed-

1.P.G Diploma in Psychological Guidance and Counselling commenced.

2.Research Centre opened in the P.G Department of Chemistry.

3.Seats increased in BBA and BA.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

St. Thomas College is administered by St. Thomas Mission, Bhilai. It has well-defined organization structure for systematic functioning of the college.

Governing Body

On the basis of hierarchy, the Management is the supreme decision making body with active involvement of the Principal in all matters. The Governing Board of the Founding Society includes Manager Bishop as the Chairman, representatives of the Founding Society and Principal of the College as the Secretary. The Governing Body of the institution carries responsibility for ensuring effective management of the institution and planning for future development

Academic Council

Academic Council of the college includes Principal and faculty members of the Department. It is entitled to implement policies concerning the academic issues.

Various Committees are constituted at the college level for proper execution of all the curricular and extra- curricular activities.

Operational Level

The infrastructural facilities of the college are maintained by Administrator and the Maintenance office. The Principal is accountable for academic and disciplinary matters.

The college follows the recruitment procedure laid by the affiliated university.

IQAC

The Internal Quality Assurance Cell (IQAC) of the college functions with the prime intention to attain quality in all academic and administrative performance.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/about-us/college-code-of-conduct/
Link to Organogram of the institution webpage	https://www.stthomascollegebhilai.in/about-us/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and Non-Teaching Welfare Measures-

Provident Fund : EPF is deducted every month.

Maternity Leave : Maternity leave is given to female staff members for 180 days.

given to the female staff who have a miscarriage or tubectomy.

Paternity Leave : Paternity leave of 15 days is given

Corona Leave : 7 days leave is given for all staff members

Interest Free Loans : Interest Free Loan are given to the staff on request

Free WiFi Facilities : Wi Fi facilities is available for all

ATM facility of SBI : SBI ATM is available in the campus

Gymnasium : Gym is available for all the staff for their Physical Fitness

Advance Payment Scheme : Advance Payment Scheme are given to the staff on their request

Separate Parking Area : Separate Parking Area is maintained for staff vehicles

Fee Concession : Fee concession for wards of staff members is

given by the

institution

Free Medical Checkup : (Health Room) is available in the campus

Housing Facility : Staff quarter is available for the staff members

Vaccination : Free vaccination drive for staff during Corona

Farewell : Farewell celebration for Retiring Staff

State Insurance (ESI) : Amount for ESI scheme is deducted as per Government norms

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system of the college is based on the annual performance of the teaching and non teaching staff. This system is structured to assess the effectiveness of teaching methods and its impact on students. The Performance Appraisal analyzes the

professional growth of teaching staff on basis of research publication, seminars and conferences attended and paper presentation etc. Feedback by students is also part of the appraisal system. Academic evaluation of the faculty members are taken from students. Head of the institution inform about the areas where staff need improvement . The IQAC assess the report submitted by the faculty members and is further reviewed by the Principal of the college.

The non teaching faculty also submits self appraisal form every year. The rating is in a scale of 1 to 5.The Self appraisal form is submitted to the Principal. This is further given to the concerned authority to review the self appraisal form and put the ratings and remark. Suggestions to improve the performance are also given to the staff. At the time of promotion the performance appraisal of the teaching and non teaching staff is acknowledged by the concerned authority of the college.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a well-established mechanism for conducting External and Internal Audits on the financial transactions every year to ensure financial compliance.

Internal Audit

The internal audit of the college is carried by St. Thomas Mission, Bhilai. At the initial stage of the internal audit the officer in charge of the finances scrutinizes and verifies the financial data of the college. This is further verified by the administrator for clarity, authenticity, transparency and financial accuracy.

External Audit

The External audit is conducted by the External Agency. The college strictly follows the statutory auditing norms .Every year at the end of the financial year, the income and expenditure statement is duly audited and authorized by the Chartered Accountant as per the Government rules. Before the commencement of every financial year, Principal submits a proposal on budget allocation to the management.

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal. The audited statement is duly signed by the authorities of the management and chartered accountant

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.34330

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a well - planned resource mobilization policy to support functioning and development of the institution. College strictly follows a well-designed strategy for mobilization of funds and optimal utilization of resources .The Principal endorses

every financial transaction in consultation with the management. All financial transaction are carried through the bank only. The financial resources are effectively monitored through both internal and external audit of the accounts.

Sources of Funding:

- The major part of the institutional fund is raised from Tuition fees
- Interest from corpus fund.
- Endowment fund.
- Short term deposit.
- Laboratory fees.
- Hostel fees.
- Photocopy charges.
- Book Bank fees.
- Rent from Canteen

Fund Allocation:

- Payment of salary to staff.
- Employer's contribution to PF & ESI, Gratuity.
- Welfare expenses for staff and students.
- Administrative expenses.
- Maintenance expenses

- National service scheme and NCC.
- Water charges, electricity and generator expenses.
- Refund of caution deposit.

All funds generated and allocated are duly audited at the end of the academic session.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC focuses on the enhancement and sustainability of quality in the educational services provided by the institution.

Two practices institutionalized as a result of IQAC initiatives are-

Practice-I

Azadi ka Amrit Mahotsav –

The College and IQAC proactively held programmes to ensure maximum 'Jan Bhagidari' in pan-India celebration of 75 years of independence . This campaign was manifested through various activities and events organized by the College. The Mission of conducting such program was to develop and rejuvenate 75 Golden Years of Independence.

Practice- II

Mainstreaming Cross Cutting Issues - The IQAC of the college took the initiative to mainstream crosscutting issues in the college co-curricular activities by integrating the issues through various social activities.

Human Values are intrinsic part of the curriculum in the college. Programmes are organized to inculcate human values among students.

Gender issues, empowerment and development is practiced in the curriculum of the college at UG and PG level.

Professional Ethics is imparted to the students to improve the cognitive skills and act in morally desirable way. Programmes are organized to develop ethical and social responsibility in the students.

Environment and Sustainability is offered in curriculum. Activities for students are conducted to cultivate environment awareness and to encourage sustainability.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the institution frequently reviews the teaching learning process and records the incremental improvement in various activities. The Post accreditation recommendation by NAAC is undertaken for overall quality improvement of the institution. IQAC has facilitated two Teaching Learning reforms.

Collaborative Activity

Collaborative programmes were organized to explore and disseminate knowledge between the institutions . The objective is to strengthen the teaching and learning and research activities between the institutions .Collaborative Activities have enabled to facilitate the development of contacts and cooperation in the field of education between the educational institutions. Seminars, webinars, joint conferences on matters of mutual interest are held frequently. Collaborative Research works and Exchange of knowledge resource are facilitated.

Research Oriented Programmes

The IQAC took an initiative to organize research-oriented program for the academicians and students to developacademic and career opportunities. Such programs help to concentrate on facilitating research conducted by faculty members, Scholars, and students making them appropriate for learners whose academics are already completed in UG Program or who plan on higher academic pursuit.Workshop, Webinars, Certificate program, Guest lectures are organized by Department of the college to create and share knowledge through quality research for the benefit of society and humanity.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response :AnnualGender Sensitivity Action Plan

St. Thomas Collegebelieves in equality, inclusiveness, respect for human dignity, fairness and justice for all which is reflected in an unbiased recognition and representation of women and men in all areas to thrive.It also endeavours to bring positive change in the society as well as within the campus through various measures for diversity and by counteracting any existing inequalities.incorporates different programmes which inculcate the social and ethical values, human values, gender sensitization, environment and sustainability etc. for the holistic development of the students.

The College has a Active women cell which conducts webinars and workshops regularly to sensitize with the women related issues. It is a proactive cell which emphasizeson empowering the girl student and make them confident and self reliant. Taking into account the current scenario the Women Cell organize organizes seminars, Debates, Workshops, Skits and other such activities to develop the potential of the students.

The college is well awareof gender equality and providesan excellent ambience for Gender Sensitivity in providing safety, counselling and common rooms for girl students on campus.. Some of the associations for gender sensitivity are Women's' Cell,Anti-ragging Committee,CPOSH [Committee for Prevention of Sexual Harassment].

File Description	Documents
Annual gender sensitization action plan	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7.1.1_TABLE.docx
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7.1.1_specific_facilities.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management

St. Thomas College Bhilai practices solid waste management which includes segregation of waste, the most important step in waste management.. Non-biodegradable waste like plastics, metal, glass etc. is collected and handed over to Bhilai Municipal Corporation, BhilaiSmall bucket and big buckets are used for solid waste. Student of St. Thomas College has made many dust bins by use of waste cartoons and placed in classrooms. Beside this, Big plastic buckets and small buckets

Composting Pit

St. Thomas College, Bhilai has a girl's hostel having capacity of 240 students. Dry waste i.e. papers, coconut peels, huge amount of garden waste which is mostly in the form of leaves are used for composting (in composting pit) to form manure and used for organic farming in college

Chemical waste water from Chemistry labs is not mixed with ground water. Chemical water has separate dedicated pit.. In the atmosphere, formaldehyde usually breaks down quickly to create formic acid and carbon monoxide ,carbon dioxide , which are harmful substances.

Awareness to students of college for water conservation is given by teachers on time to time. taps in the campus, however they have the stickers and posters of water conservation messages. There are sprinklers and waterfall in Vandemataram park)

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

A. Any 4 or all of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St. Thomas College caters to students of all cultural orientations who can freely express their opinions and can fully participate in teaching, learning, and social activities. Academic and administrative activities promote tolerance and harmony towards cultural, regional, linguistic, communal, and socio-economic activities

1.Appreciation and Promotion of Diverse Culture

AAGAM the annual day celebrationsof the college, are organisedevery year to inculcate an appreciation of cultural diversity through music, dance and skits .Kalaprathibha competitions aretheintra – collegiate cultural literary competitionswhichshowcases diversity ofmusic and dance forms

1. Catering to Balanced Regional Growth

The admission policy reiterates the need to create an inclusive student community. Effort is taken through admission counselling at different locations within thestateand outsideto have diversity in student intake.

1. Communal HarmonyandNational Integration

College administration promotes secularism and communal harmony

through , seminars and special lectures. On the occasion of ekta diwas , constitution day Youth day etc..

.

1. Socio- Economic Inclusiveness

The Institution encourages the students to pay visits to old age homes and orphanages government and non-government organizations during festive times to share the joy of the festivities with the less privileged and marginalized of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Constitution Day is observed with a flourish of activities by organizing guest lectures , seminars and a united oath taking by the members of the faculty and students on the allegiance to uphold the Constitutional values. The Constitutional obligations and duties are inculcated through various clubs and cell activities. National Integration Day and Ekta Diwas is observed regularly.

Street Plays are organised by Journalism Mass Communication Department to enlighten both the students and the faculty along with the members of the public for effective transfer of knowledge on duties, obligations and the rights to carry forward responsible citizenry.

Voter's Daycommemoration and organising of Voter's Awareness Campaigns have spread the electoral responsibility of the citizens.

The students of Journalism and Mass Communication visited the Slate Legislative assembly and attended a parliamentary session to experience the functioning of the Government and rights and duties of citizens.

Courses related to Value Education, Right to Education,Human Values and Responsibilities enable the sensitisation on constitutional obligations. Department of Educationorganises interactive and experiential activities and programmes to sensitise college community on constitutional obligations. The Constitutional valuesare deep rooted and are transmitted to each successive generation with the same vibrancy and passion through a plethora of activities during each academic calendar.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7.1.9_report.docx
Any other relevant information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7.1.9_report.docx

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College commemorates InternationalWomen Day, International Youth Day, National Science Day and World Environmental Day Etc.NSS Unit of the college celebrates the International Youth Day to commemorate Swami Vivekananda for his inspirational messages to the World.The College celebrates International Yoga Day by organising various sessions in which the NCC cadets, NSS Volunteers, Students and Facultiesdemonstrate differentasanas.

National Constitution Day is celebrated on November 26 every year and is observed with awareness programmes on the preamble and features of the Indian constitution. Special programs have been organised. The message of the day is delivered to all students on the day.

The College also observesthe Earth Dayby releasing Video messages by spreading green messages and conductingpostermaking competitionsto affirm the green ethics of the college.

NSS unit of the college organises Teachers' Day and felicitates all teaching faculty. Students present the teachers with gifts and meaningful messages are conveyed.

On Independence and Republic Days, Principal hoists the National Flag in the presence of staff, students,NCC cadets and NSS Volunteers. Besides the customary Republic Day parade by the NCC wings the institution convenes a flag hoisting ceremony in which the Principal speaks on constitutional values.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TITLE :Know your Green

2.OBJECTIVES:Quick Response code, commonly known as QR code, is quite a common term in today's technology driven world.

1. CONTEXT:St Thomas College Bhilai has initiated a best practice of generating and displaying QR codes on their plants and trees
2. PRACTICE:A QR code should be scannable and can direct the scanner to a number of different types of information. In simple words,
3. EVIDENCE OF SUCCESS :Here, an essential point to be noted is that the site must be compatible with mobile device's browser so that it could be opened.

1. PROBLEMS ENCOUNTERED:The students without doing cross check sometimes do wrong tagging and also the website which generate QR Code and after sometime ask for subscription.

1. TITLE :Promoting Ecological Campus

1. OBJECTIVES:Thesense of achievement as your efforts result in some tasty produce, second it is a gentle way to exercise and third, gardening has been shown to benefit our mental health.

1. CONTEXT:Gardening is fun and rewarding and can even be a stress reliever most helpful when we all have so much academic work to do.V

4.PRACTICE:Keeping this in mind St Thomas College has one of the best practices of developing Gardens with a vision to use permaculture principle to transform t

1. **EVIDENCE OF SUCCESS:The Garden programme use typical gardening task**

6.PROBLEMS ENCOUNTERED:We need more helping hands in developing

●

File Description	Documents
Best practices in the Institutional website	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7_2_best_practices_1_2021-22.pdf
Any other relevant information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7_2_best_practices_2_2021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

AAHAN - a Social Initiative

St. Thomas College launched a wholistic development programmetitled "Aahan". The college has adopted Government Primary School, Ruabandha for the implementation of thisprogramme. Various skill development sessions for the students are planned under this initiative. The basic computer literacy skills to the school students will be imparted by Department of Computer Science of the college. The spoken English Skills of students would be enhanced by the Department of English while the Psychology Department would be focusing on boosting their soft skills. In order to assist them in their studies the department of Education would undertake Academic Enrichment sessions.

The "caring hands "is yet another project as part of the Golden Jubilee. Students belonging to financially weak families are given appropriate fee concession under this project. In order to support the students who have lost their parents due to Covid and who are now struggling to meet the expenses of their studies, the college has instituted sister Ann Memorial Scholarship. For the eligible students the full amount of fee till they complete their studies in the college would be granted under this scholarship. Sister Ann was a dedicated member of St. Thomas Mission

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

St. Thomas College affiliated to HYV Durg, follow the curriculum given by the university. Curricular aspects of the courses taught at St. Thomas College are governed by the university's ordinance and guidelines. For the effective implementation of the curriculum along with the ordinance and guidelines the board vision, mission and goals of college are kept in mind. These are reflected in the commitment of the college towards holistic development of the students through academic, co-curricular and socially meaningful activities. Based on the academic calendar of the university the college arranges for academic council meeting to discuss about the academic calendar, timetable, teaching process and other activities that are to be scheduled during the session.The teaching, learning and evaluation schedule are strictly as per the academic calendar notified by the university.Various course delivery methods are followed by the faculty such as lectures, classroom presentation, tutorials, practical labs, study tours and industrial visit. The college adopt numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners.For effective curriculum delivery the college has well equipped laboratories and class-room with projector facilities. A wellstocked college library with all modern facilities supports effective curriculum delivery. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_i/1.1.1_Curricular_Planning_and_Implementation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

St. Thomas College affiliated to Hemchand Yadav universityDurg. Curricular aspects of the courses taught at St. Thomas College are governed by the university's ordinance and guidelines. For the effective implementation ofassessment on the academic calendar of the university the college arranges for academic council meeting to discuss about theInternal assessment which consists of unit tests, half-yearly, model examand other activities that are to be scheduled during the session.The Internal assessment which consists of unit tests, half-yearly, model exam, presentations, projects and assignments are conducted to evaluate the performance of students. Continuous review of the progress of syllabus completion (100%), performance of the students, association activities are done at the department level on a regular basis. The college has a practice of inviting external experts for various projects, practical and theory evaluations with the view to ensure quality of education, and objectivity in the teaching-learning processes. The final Internal Assessment of the students is uploaded and submitted to the University in timely manner under the supervision of the examination cell of the college.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion i/1.1.2 Continuous Internal Evaluation (CIE).pdf](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1926

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

"Education is the right of every child" Curriculum enrichment is absolutely vital and dynamic process to be meaningful in any educational system. We are aware that no matter how good the curriculum material is on paper and whatever theory, the teacher makes the difference and plays a critical role in making the curriculum come alive inclassroom. The enrichment of curriculum means giving it more excellent value by putting life into the overall education process. Enrichment allabout improving the quality and breadth of the education we offer and dramatically enhancing the value of our students' time with us. Enrichment describes activities colleges provide to extend students' education beyond their main course of study. The bestsession included opportunities for personal research, group projects, practical work, creative expression, discussion and brain-storm. Successful enrichment programs enhance students' life at school & college increases motivation, achievements and retention. Curriculum enrichment in higher education aims to prepare the students for a career that gives them self-fulfilment and social responsibility. The curriculum delivery should consider the needs and wishes of the aspirants as well as interest and pace of learning. The ultimate aim is to enrich the learning environment, learning process and teaching approaches.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

19

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1082

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.stthomascollegebhilai.in/iqac/stakeholder-feedback/#toggle-id-1
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.stthomascollegebhilai.in/iqac/stakeholder-feedback/#toggle-id-1

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2743

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1190

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic level of students is measured by assessment of cognitive ability and assessment of academic achievement. Students' participation in co-curricular activities as well as responsiveness in classroom teaching are also taken into consideration for this.. Students are classified into advanced learners and slow learners based on following components like entry level marks, participation in regular classes, assignments and presentations and performances in internal examinations and annual/semester examinations .

A. Measures taken to improve the learning outcome of advanced learners

- Guidance for competitive examinations, higher studies and corporate readiness.
- Communication skills enhanced through Language lab
- The training programs on soft skill and IT skills
- Meritorious students are rewarded on Annual day
- Internships and short term courses

B. Measures taken to improve the learning outcomes of slow learners

- Special teaching assistant program (STAP)
- Study material, handwritten and printed notes
- Parent-Teacher Meetings
- Extra assignments and previous years' question papers to solve.
- Progress in terms of attendance and performance are monitored

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_ii/2.2.1_2021-22_Details_of_Advance_Slow_Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2743	74

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

St. Thomas College, Bhilai, encourages and fosters student centric teaching methodology which enables students to become motivated and proactive.

- ○ Experiential learning methodologies enhance the learning level and encourage student involvement

- • Educational tours, Industrial and field visits, visit to research institute, places of historical importance, etc. complement class room learning with real-time experience
- • Students get hands on training in well equipped laboratories for practical based courses.
- • Language lab help to enhance speaking and listening skills in English

- ○ Participative Learning methodologies enhance student participation in learning process

- • Conferences, seminars and workshops provide better perspective in the academic domains
- • Interactive sessions, panel discussions and debates encourage participative learning
- • Students' seminars and peer teaching improves

presentation skill and confidence

- **Soft skill and life skill development programs to enhance student participation in their learning process**

  ○ **Problem solving methodologies enhance the attentiveness, understanding of the concept and application of the knowledge to solve real- life problems**

- **Case studies help in understanding the problems in real-time situations**
- **Practical experimentation and research activities and projects involves problem solving methodologies that help to enhance analytical skills in learners**
- **Leadership training program enhance the learning abilities.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_ii/2.3.1_2021-22_Student_Centric_Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers have the knowledge and skills to use new digital tools to help all students achieve high academic standards and they try to make the best use of technology in the teaching process. ICT has enabled better and swifter communication; presentation of ideas in an effective and relevant way. It is an effective tool for acquiring information from multiple sources to help students to enhance their knowledge. The major hallmark of this learning transition is from teacher centered to student centric.

The ICT based facilities provided to the students by the College are:

- **Wi-Fi Enabled Campus**
- **ICT Enabled Classrooms having Desktops, Laptops, and Projectors**
- **Smart class rooms**

- **The digital library provides accessibility to e-resources vide INFLIBNET**
- **The college has well equipped Computer Labs.**
- **Language Lab well equipped with PC with internet facility and camera and microphone.**
- **Online lectures are taken on Google Meet, Zoom, etc**
- **Students prepare presentations, assignments, project and field reports using Word, Power point, Excel, and other ICT tools.**
- **Email, Google Groups and Google Classroom are used to collect assignments, conduct tests and for sharing notes.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

74

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

74

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

770

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college prepare academic calendar by including internal assessment, short term courses and the university examination. The examination in charge with the help of the examination cell makes the schedule of the internal examinations in advance and communicates the same to the stake holders through the college website, WhatsApp group and notice boards. Time table and seating arrangement for examination are displayed on the notice board. The question papers are verified to eliminate errors and after moderation handed over to the examination in charge. Supervision duty chart is drafted and informed to teachers. Separate seating arrangement is made for students with learning disability. College also provides writer, reader and extra time to such students as per university guidelines. Attendance of students is maintained properly during examination. Examination Cell determines deadline for assessment of answer books. The faculty members give class-wise/course wise instructions about unique features of internal/external evaluation of that course. The evaluation reports are prepared within the stipulated time and communicated to the students. The answer books are shown on the demand of the students and guided them for their better performance in the forthcoming examination of the university. Students are provided with question bank with questions linked with all COs

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_ii/2.5.1_2.5.2_Policy_Internal_Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Grievances Cell of the college handles the grievances. The grievances regarding University examinations are brought into its notice. Most of the grievances are redressed in the teacher level itself. The college exam committee executes its internal exams in a very meticulous manner. Notifications are displayed prominently on the college notice board to communicate information related to internal examinations. Answer scripts of internal examinations are shown to students after evaluation. The students go through the answer sheets and know their performance regarding strength and lacunas of their studies and techniques in writing answer books. If there are any mistakes

or complaints regarding assessment, they are clarified on the very day. They may raise their grievances regarding the marks awarded to them with the faculty concerned. All internal exam related grievances are addressed at the departmental level. If any grievance related to University Examinations occurs, the student needs to apply to the principal, who forwards the application to the Controller of Examinations of University. If the students have any grievance regarding the marks obtained in the end semester /year final examination, they can apply for rechecking their answer scripts as per rules

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_ii/2.5.1_2.5.2_Policy_Internal_Assessment.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The following system is followed by the institution to communicate the learning outcomes to the teachers and students. After completion of the admission process, the syllabus and curriculum are provided to the students. Hard and soft copy of syllabi and learning outcomes are available in the respective departments, college website and Google classrooms for teachers and students. Learning Outcomes of the Programs and Courses are displayed on the notice board. With reference to the curriculum and syllabus, the programme and course outcomes are prepared and displayed in the website, department notice board, Google Class rooms etc. This would help the students to get a sense of the scope of discipline concerned and the possibilities for further studies and research. The syllabus is allocated to individual teachers who are responsible for monitoring programme and course outcomes

Course Outcomes: The course outcome is a detailed description of what a student must be able to do at the conclusion of a course.

Programme Outcomes: The work put into establishing the vision, purpose, and goals of the program should help provide direction

for creating program outcomes

Program Specific Outcomes: Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.stthomascollegebhilai.in/academics/program-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every year examination results display outstanding performance of the students of St. Thomas College Bhilai, who largely occupy the merit positions in the University Merit List. As part of the course outcomes of the various papers taught to students during their course of study, there is substantial scope of evaluation of opportunities for skill building, enhancement of conceptual understanding, training in research methodology, and experiential and fieldwork learning. Students who undertake internship in organizations are involved in development related activities in industries and other organizations. They are evaluated on this by the organization where they went for internship from across courses. The Department of Sports keenly observes the performance of students in sports. Performance of students in extracurricular activities is observed by the College Student Union and the teachers' in-charge of various clubs. The departments track the number of students who successfully pass the academic programme and gain employment or progress further for higher studies. Continuous assessment provides feedback for the efficacy of the teaching -learning process and learning outcomes of each course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.stthomascollegebhilai.in/iqac/criterion-ii/#aqar-2021-22

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1060

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.stthomascollegebhilai.in/IQAC/sss/sss_2021_22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

44

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	<u>NIL</u>

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Adhering to its vision and keeping the pace with time, the College has taken effort to create an ecosystem for innovation with research for creation and transfer of knowledge. The following initiatives have been undertaken.

- The college has set well equipped laboratories including all the necessities required for Research Work.
- The sophisticated instruments which demand expert handling and maintenance are placed in the lab to be utilized in major and minor researches. All the facilities are available to a researcher with the permission of the head of the institution, thus a researcher has an open access to all the facilities.
- The ICT tools such as Software, Projectors, smart TV and Online Resources are used.
- Workshops on NEP
- The well functioning Career Counselling and Placement Cells.
- QR coded Botanical Garden.
- The Knowledge Resource Centre and E-Resources Corner.
- Library is updated with online resources like INFILBNET and N-List.
- Yoga Centre, Gymnasium and Foot Ball ground.
- Skills and value added and Career oriented Courses, Constitution of various forums.
- Organizing Seminars, conferences and Guest Lectures entering into MoU for exchange of expertise.
- Promotion to Research Activities

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-iii/#aqar-2021-22

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

23

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

20

File Description	Documents
URL to the research page on HEI website	https://www.stthomascollegebhilai.in/top-links/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

39

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

St. Thomas College, Bhilai has organized Extension Activities and Outreach Programs in the locality to sensitize the students of the college and assure their holistic development along with the academic excellence. Being one of the oldest and reputed college in the city, the institution realizes its responsibility towards the locality, society and nation as a whole. To execute its role in the society, Various departments, Cells/Clubs, National Cadet Corps (NCC), National Service Scheme (NSS) and the Alumni Association of the college has been participating actively in this initiative and practice the social responsibility in cooperation with government and non-government agencies as well as the local bodies working for the social upliftment and development of people residing in the nearby area. The sole objective of such an activity is to ignite the intend among the students to be responsible towards the inhabitance and nature as a whole. Ahaan- A Flag ship scheme of the College has been launched with an intention and initiative to support the socially and economically deprived children studying in the nearby Government Schools which usually lack the needful facilities and resources. The College Voluntarily engages in fulfilling the dreams of these students by educating and providing basic computer knowledge in the college campus.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-iii/#aqar-2021-22
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

13

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

566

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

24

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. The spacious The college has a total of 34 spacious classrooms utilized in two shifts. The campus is lassrooms are provided with ICT facilities like LMS system, LCD projectors and Smart classes for technologically advanced learning of students.The Institution has 23 laboratories for U.G., P.G. and Ph.D. Students. The College has a well maintained library with a seating capacity of 60 users, subscription to access e-journals through INFLIBNET and N-LIST. The college also has in campus St. Mary Girls Hostel for homely and disciplined stay of female students. Other Infrastructural facility includes an open air stage, an ICT enabled Seminar hall and a Conference hall which is used for academic and cultural events, Canteen providing hygienic food within the campus, Health care centre with First aid facility, ATM facility in the campus, Photo-copying facility for students and staff in the library, NCC room, Girls common room, Herbal Garden.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_iv/4.1.1_Infrastructure_Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has an open play ground spread over 5 acres in the college campus supports a wide variety of Sports and Games. The college is committed to provide a variety of sports facilities for both indoor and outdoor games. The outdoor facilities like Volleyball and Basket Ball (28m X 15m), Foot Ball (110 x 70 Yard), Cricket pitch (22 Yard) and Lawn Tennis (11.89m X 10.97 m), Running track of 200 m, facilities for Long Jump, High Jump Pits, Shot Put, Discus Throw and Javelin Throw. Indoor

arrangements consist of facilities for Table tennis and Chess. The playground also has a mini-stadium with seating capacity of 100 persons. For cultural activities a spacious open air stage and a fully equipped Auditorium are available for the students. The auditorium is equipped with state of the art infrastructure and apparatus. It has a seating capacity of 300 persons. The auditorium is ICT enabled and provided with a screen and a projector. A fully equipped gymnasium is open for the students and staff in the campus equipped with latest equipment and machines. A Yoga centre in college campus is also open for all staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_iv/4.1.2_Extracurricular_Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

36

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-iv/#aqar-2021-22
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.15

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In St. Thomas College (STC) academic Library is one which finds a variety of general learning resources and incalculable perusing material related to the courses being run thus providing all the assistance needed to succeed. The Central Library is the soul of St. Thomas College. The well-stocked College Library is spread over two floors of an impressive Wi-Fi enabled building, and has a seating capacity of 60 users (40 students & 20 faculties). The ground floor of the library has a, librarian's counter, circulation (Issue/Return) counter, Online Public Access Catalogue, Processing Section, and Stacks. The first floor is dedicated to the e- library, which has access to e-journals through INFLIBNET and N-LIST, Reference Section, Book Bank. The lending library has a collection of about 28,586 valuable books that are available as text books and reference books. There are about 26,291 text books, reference books (2295) and 19 academic journals and 13 magazines, 11 newspapers (English and Hindi) and Employment News (English and Hindi). The Library Management system (LMS) is also installed and thus transformed the traditional library into digital library. The College hasINFLIBNET facility for students, teaching staff as well as research scholar and has access to E-Journals for (about) 6000+ titles and 164300 E-Books

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.stthomascollegebhilai.in/iqac/criterion-iv/#aqar-2021-22

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0.43299`

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`732`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Digital transformation is leading to doors of growth and success for the educational institutions so is our college ahead of the competition curve having a very good technology to maintain the day today functionalities in a better way. Like App based attendance system for students and short message service alerts to parents about student attendance, progress, college important activity etc. Institution also relates to various social media platform such as official website, face book, you tube etc, Departments are self sufficient with their own computers, printers, LCD projector and internet connection. Auditorium and Seminar Halls are well equipped with LCD Projector and ICT Tools. Each system is installed with the latest multi-user operating system and antivirus software. e learning and e-classroom facility used for slides and notes. Separate e mail is generated for each student and provided by the college for information and notices. The College has installed Closed Circuit Television Cameras (CCTV) for the safety of staff, students and visitors, for the protection of properties and buildings. The English Department has a Language lab well equipped with PC with Internet facility camera and microphone. Real soft T 304F Face and Finger Biometric system has been enabled to maintain the faction of the staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-iv/#aqar-2021-22

4.3.2 - Number of Computers

109

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.80697

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution is spread over 10 acres of luxurious green campus. The institution has a clear-cut policy for improving the infrastructural facilities which would facilitate teaching learning processes. Institution has learning resources including ICT enabled classrooms with proper lighting-seating and ventilation, technology enabled classrooms equipped with modern audio and visual instruments, seminar halls, fully equipped laboratories and computer labs, library and other support facilities etc. Uninterrupted electricity supply is ensured in the campus with the help of Generator and Solar Panels. The College has substantial infrastructure for sports and other extracurricular activities including athletics, basketball, cricket, volleyball, football. The college has a fully automated library which houses enough books of all disciplines.

All administrative offices of the Institution are computerized, and the offices have LAN and entire campus is equipped with Wi-Fi connectivity. College maintains adequate student computer ratio with over 50 MBPS bandwidth for internet connection. Budget for infrastructure, library and other learning resources is earmarked annually based on the recommendations of respective committees constituted for the purpose, accordingly ,continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated in the Annual Planning for upgrading, maintaining and utilizing physical, academic and support facilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-iv/#aqar-2021-22

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

209

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

98

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.stthomascollegebhilai.in/iqac /criterion-v/#aqar-2021-22
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

577

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

577

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

56

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

86

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

108

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENT UNION COUNCIL

The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out school activities and service projects.

In exercise of the powers conferred by clause (xxi) of Section 37 of the Chhattisgarh Vishwavidyalaya Adhiniyam, 1973 (No. 22 of 1973), Student Council is constituted as per the instruction (election/nomination) by Hemchand Yadav University, Durg.

The following are the aims and objectives of Student Council :

- **To emerge with value oriented leadership quality, inculcate spirit of discipline and foster spirit of brotherhood;**
- **To promote intellectual, social and cultural activities in the campuses;**
- **To encourage participation in literary, cultural, artistic, innovative and sports activities to bring out their leadership and creative talents;**

- **To extend social service through mutual cooperation with a view to shaping a generation dedicated towards social, economic, political issues of the society;**
- **To nurture a congenial atmosphere of learning and teaching for the development of the institution with an ultimate aim to build a knowledgeable society.**

Representative in Academic and Administrative Committee

- **The Student Council member are also active member of IQAC Committee.**
- **They are the members of Alumni Activity.**

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-v/#aqar-2021-22
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumnus is the fostered one who is treasured, loved, and accorded high regard. Different departments of the college involve Alumni in their various departmental activities, either byinvolving them as guest lecture or by organizing FDP or workshops through them.

Many important topics of study, facilitating learning via virtual platform were initiated through our Alumni members.

Some Programmes organized are mentioned below:

Alumni Interaction on Viva-Voce Psychology Practical and Internship Guidance. The Alumni was Mrs. Sapna Rajpal (pass out batch 2019-2020).

Alumni Interaction on "How to impart Education". The Alumni was Mrs. Shikha Verma (pass out batch 2019-2020).

Department of Physics & Electronics has organised a virtual alumni meet in Google meet platform under the title Alumni Meet Club-PhyNics.

The PG Department of Zoology organized an alumni interaction with students of MSc on topic career prospects and mentoring.

The PG Department of English organized an interactive session on the Topic -Techniques for Building Speaking and Writing Skills by Lalee Saji Thomas (2018-19).

The PG Department of Botany organized an Interactive Talk on Scopes of Botany on Saturday. The Resource Person was Dr Yuvraj Chakradhari (Alumni 2009, STC).

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_v/5.4.1_Alumni_Activities.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

St. Thomas College is a self financed institution governed by the Management of St. Thomas Malankara Orthodox Syrian Church Mission, Bhilai, C.G .It has well structured governance to take decision, disseminate and deploy it to comply with the Vision and Mission. The vision of the college is to act as catalyst in providing quality education to students. The mission of the College is to emerge as a role model for institutional excellence in higher education

The Administrative System is lead by Manager of the college and Governing Body Members of St. Thomas Mission. The Principal is the administrative and academic head of the college. The Principal, IQAC Coordinator, Heads of the Department and coordinators of various committees prepare plan for various curricular and co-curricular activities. The IQAC defines the quality benchmarks for enhancing the academic ambience of college.

The college has a well defined five year Perspective plan- Vision 2022. Academic session commences with a proper road map to accomplish the plan in coordination with Management, Principal, IQAC and Faculty members..

The participation of Faculty members ,expert from academia and industry, students and alumni are integral in decision making to uphold the vision and mission of the institution.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/about-us/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is one of the most important phenomenon of the institution. The college functions at the level of Management, Principal, Faculty and students to cater to the vision and mission of the institute. The Management delegates all policy based operational and academic decisions to the Principal. A strategic approach is taken by the Principal to implement the policies with inclusion of Faculty members in planning and decision making. Regular meetings are held by the Academic Council to review the proper implementation and functioning of the College. The participation of students in NSS , NCC, Research Activities, Field Work, Extension Activities and Community development Programmes is encouraged for holistic development of the students.

Case Study: Value Added Course

The college advocates the practice of decentralization and participative management through various enriching skills. The Management, Principal IQAC and Faculty members draws a plan of action at the beginning of the academic year emphasizing on holistic development of the students. The college has introduced Value Added Course for the students with an aim to give a competitive edge and to boost academic knowledge. The comprehensive programme is uniquely schemed to add on various specialized skills and increase employability and entrepreneurship for students pursuing conventional course .

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the college prepared a strategic plan -Vision 2022 based on the recommendation of NAAC report . The Vision 2022 focused on areas like curriculum, teaching - learning, research, infrastructure, best practices and governance system.

The strategic plan includes-

- To introduce new programs .
- Facilitating collaborative and exchange programmes with MoU partners.
- To introduce Value Added Course.
- Opening Research Centers.
- Motivating staff to register as Research Guide.
- To promote Student Exchange program
- To fortify the Research facilities in the institution.
- Energy Conservation Measures.
- Empower staff in emerging technologies.

Activity

During this academic year, the college has successfully implemented new academic programmes based on the strategic plan .A formal letter was drafted by the college to seek permission from the Higher Education for introducing new programme. Permission letter was written to the affiliated University to open research centre in the Department of Chemistry and to increase seat in UG level .

Following strategic plans were effectively deployed-

1.P.G Diploma in Psychological Guidance and Counselling commenced.

2.Research Centre opened in the P.G Department of Chemistry.

3.Seats increased in BBA and BA.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

St. Thomas College is administered by St. Thomas Mission,

Bhilai. It has well-defined organization structure for systematic functioning of the college.

Governing Body

On the basis of hierarchy, the Management is the supreme decision making body with active involvement of the Principal in all matters. The Governing Board of the Founding Society includes Manager Bishop as the Chairman, representatives of the Founding Society and Principal of the College as the Secretary. The Governing Body of the institution carries responsibility for ensuring effective management of the institution and planning for future development

Academic Council

Academic Council of the college includes Principal and faculty members of the Department. It is entitled to implement policies concerning the academic issues.

Various Committees are constituted at the college level for proper execution of all the curricular and extra- curricular activities.

Operational Level

The infrastructural facilities of the college are maintained by Administrator and the Maintenance office. The Principal is accountable for academic and disciplinary matters.

The college follows the recruitment procedure laid by the affiliated university.

IQAC

The Internal Quality Assurance Cell (IQAC) of the college functions with the prime intention to attain quality in all academic and administrative performance.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/about-us/college-code-of-conduct/
Link to Organogram of the institution webpage	https://www.stthomascollegebhilai.in/about-us/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and Non-Teaching Welfare Measures-

Provident Fund : EPF is deducted every month.

Maternity Leave : Maternity leave is given to female staff members for 180 days.

given to the female staff who have a miscarriage or tubectomy.

Paternity Leave : Paternity leave of 15 days is given

Corona Leave : 7 days leave is given for all staff members

Interest Free Loans : Interest Free Loan are given to the staff

on request

Free WiFi Facilities : Wi Fi facilities is available for all

ATM facility of SBI : SBI ATM is available in the campus

Gymnasium : Gym is available for all the staff for their Physical Fitness

Advance Payment Scheme : Advance Payment Scheme are given to the staff on their request

Separate Parking Area : Separate Parking Area is maintained for staff vehicles

Fee Concession : Fee concession for wards of staff members is given by the

institution

Free Medical Checkup : (Health Room) is available in the campus

Housing Facility : Staff quarter is available for the staff members

Vaccination : Free vaccination drive for staff during Corona

Farewell : Farewell celebration for Retiring Staff

State Insurance (ESI) : Amount for ESI scheme is deducted as per Government norms

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	[View File]()
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File]()
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File]()

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system of the college is based on the annual performance of the teaching and non teaching staff. This system is structured to assess the effectiveness of teaching methods and its impact on students. The Performance Appraisal analyzes the professional growth of teaching staff on basis of research publication, seminars and conferences attended and paper presentation etc. Feedback by students is also part of the appraisal system. Academic evaluation of the faculty members are taken from students. Head of the institution inform about the areas where staff need improvement . The IQAC assess the report submitted by the faculty members and is further reviewed by the Principal of the college.

The non teaching faculty also submits self appraisal form every year. The rating is in a scale of 1 to 5.The Self appraisal form is submitted to the Principal. This is further given to the concerned authority to review the self appraisal form and put the ratings and remark. Suggestions to improve the performance are also given to the staff. At the time of promotion the performance appraisal of the teaching and non teaching staff is acknowledged by the concerned authority of the college.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a well-established mechanism for conducting External and Internal Audits on the financial transactions every year to ensure financial compliance.

Internal Audit

The internal audit of the college is carried by St. Thomas Mission, Bhilai. At the initial stage of the internal audit the officer in charge of the finances scrutinizes and verifies the financial data of the college. This is further verified by the administrator for clarity, authenticity, transparency and financial accuracy.

External Audit

The External audit is conducted by the External Agency. The college strictly follows the statutory auditing norms .Every year at the end of the financial year, the income and expenditure statement is duly audited and authorized by the Chartered Accountant as per the Government rules. Before the commencement of every financial year, Principal submits a proposal on budget allocation to the management.

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal. The audited statement is duly signed by the authorities of the management and chartered accountant

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.34330

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a well – planned resource mobilization policy to support functioning and development of the institution. College strictly follows a well-designed strategy for mobilization of funds and optimal utilization of resources .The Principal endorses every financial transaction in consultation with the management. All financial transaction are carried through the bank only. The financial resources are effectively monitored through both internal and external audit of the accounts.

Sources of Funding:

- **The major part of the institutional fund is raised from Tuition fees**
- **Interest from corpus fund.**
- **Endowment fund.**
- **Short term deposit.**
- **Laboratory fees.**

- Hostel fees.
- Photocopy charges.
- Book Bank fees.
- Rent from Canteen

Fund Allocation:

- Payment of salary to staff.
- Employer's contribution to PF & ESI, Gratuity.
- Welfare expenses for staff and students.
- Administrative expenses.
- Maintenance expenses

- National service scheme and NCC.
- Water charges, electricity and generator expenses.
- Refund of caution deposit.

All funds generated and allocated are duly audited at the end of the academic session.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC focuses on the enhancement and sustainability of quality in the educational services provided by the institution.

Two practices institutionalized as a result of IQAC initiatives are-

Practice-I

Azadi ka Amrit Mahotsav –

The College and IQAC proactively held programmes to ensure maximum 'Jan Bhagidari' in pan-India celebration of 75 years of independence . This campaign was manifested through various

activities and events organized by the College. The Mission of conducting such program was to develop and rejuvenate 75 Golden Years of Independence.

Practice- II

Mainstreaming Cross Cutting Issues - The IQAC of the college took the initiative to mainstream crosscutting issues in the college co-curricular activities by integrating the issues through various social activities.

Human Values are intrinsic part of the curriculum in the college. Programmes are organized to inculcate human values among students.

Gender issues, empowerment and development is practiced in the curriculum of the college at UG and PG level.

Professional Ethics is imparted to the students to improve the cognitive skills and act in morally desirable way. Programmes are organized to develop ethical and social responsibility in the students.

Environment and Sustainability is offered in curriculum. Activities for students are conducted to cultivate environment awareness and to encourage sustainability.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the institution frequently reviews the teaching learning process and records the incremental improvement in various activities. The Post accreditation recommendation by NAAC is undertaken for overall quality improvement of the institution. IQAC has facilitated two Teaching Learning reforms.

Collaborative Activity

Collaborative programmes were organized to explore and disseminate knowledge between the institutions . The objective is to strengthen the teaching and learning and research activities between the institutions .Collaborative Activities have enabled to facilitate the development of contacts and cooperation in the field of education between the educational institutions. Seminars, webinars, joint conferences on matters of mutual interest are held frequently. Collaborative Research works and Exchange of knowledge resource are facilitated.

Research Oriented Programmes

The IQAC took an initiative to organize research-oriented program for the academicians and students to developacademic and career opportunities. Such programs help to concentrate on facilitating research conducted by faculty members, Scholars, and students making them appropriate for learners whose academics are already completed in UG Program or who plan on higher academic pursuit.Workshop, Webinars, Certificate program, Guest lectures are organized by Department of the college to create and share knowledge through quality research for the benefit of society and humanity.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.stthomascollegebhilai.in/iqac/criterion-vi/#aqar-2021-22
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response :AnnualGender Sensitivity Action Plan

St. Thomas Collegebelieves in equality, inclusiveness, respect for human dignity, fairness and justice for all which is reflected in an unbiased recognition and representation of women and men in all areas to thrive.It also endeavours to bring positive change in the society as well as within the campus through various measures for diversity and by counteracting any existing inequalities.incorporates different programmes which inculcate the social and ethical values, human values, gender sensitization, environment and sustainability etc. for the holistic development of the students.

The College has a Active women cell which conducts webinars and workshops regularly to sensitize with the women related issues. It is a proactive cell which emphasizeson empowering the girl student and make them confident and self reliant. Taking into account the current scenario the Women Cell organize organizes seminars, Debates, Workshops, Skits and other such activities to develop the potential of the students.

The college is well awareof gender equality and providesan excellent ambience for Gender Sensitivity in providing safety, counselling and common rooms for girl students on campus.. Some of the associations for gender sensitivity are Women's' Cell,Anti-ragging Committee,CPOSH [Committee for Prevention of

Sexual Harassment].

File Description	Documents
Annual gender sensitization action plan	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion vii/7.1.1 TABLE.docx
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion vii/7.1.1 specific facilities.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management

St. Thomas College Bhilai practices solid waste management which includes segregation of waste, the most important step in waste management.. Non-biodegradable waste like plastics, metal, glass etc. is collected and handed over to Bhilai Municipal Corporation, BhilaiSmall bucket and big buckets are used for solid waste. Student of St. Thomas College has made many dust bins by use of waste cartoons and placed in classrooms. Beside this, Big plastic buckets and small buckets

Composting Pit

St. Thomas College, Bhilai has a girl's hostel having capacity of 240 students. Dry waste i.e. papers, coconut peels, huge amount of garden waste which is mostly in the form of leaves are used for composting (in composting pit) to form manure and used for organic farming in college

Chemical waste water from Chemistry labs is not mixed with ground water. Chemical water has separate dedicated pit.. In the atmosphere, formaldehyde usually breaks down quickly to create formic acid and carbon monoxide ,carbon dioxide , which are harmful substances.

Awareness to students of college for water conservation is given by teachers on time to time. taps in the campus, however they have the stickers and posters of water conservation messages. There are sprinklers and waterfall in Vandemataram park)

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
1. **Restricted entry of automobiles**	

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan)	A. Any 4 or all of the above

accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St. Thomas College caters to students of all cultural orientations who can freely express their opinions and can fully participate in teaching, learning, and social activities. Academic and administrative activities promote tolerance and harmony towards cultural, regional, linguistic, communal, and socio-economic activities

1.Appreciation and Promotion of Diverse Culture

AAGAM the annual day celebrationsof the college, are organisedevery year to inculcate an appreciation of cultural diversity through music, dance and skits .Kalaprathibha competitions aretheintra – collegiate cultural literary competitionswhichshowcases diversity ofmusic and dance forms

1. Catering to Balanced Regional Growth

The admission policy reiterates the need to create an inclusive student community. Effort is taken through admission counselling at different locations within thestateand outsideto have diversity in student intake.

1. Communal HarmonyandNational Integration

College administration promotes secularism and communal harmony through , seminars and special lectures. On the occasion of ekta diwas , constitution day Youth day etc..

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1. Socio- Economic Inclusiveness

The Institution encourages the students to pay visits to old age homes and orphanages government and non-government organizations during festive times to share the joy of the festivities with the less privileged and marginalized of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Constitution Day is observed with a flourish of activities by organizing guest lectures , seminars and a united oath taking by the members of the faculty and students on the allegiance to uphold the Constitutional values. The Constitutional obligations and duties are inculcated through various clubs and cell activities. National Integration Day and Ekta Diwas is observed regularly.

Street Plays are organised by Journalism Mass Communication Department to enlighten both the students and the faculty along with the members of the public for effective transfer of knowledge on duties, obligations and the rights to carry forward responsible citizenry.

Voter's Daycommemoration and organising of Voter's Awareness Campaigns have spread the electoral responsibility of the citizens.

The students of Journalism and Mass Communication visited the Slate Legislative assembly and attended a parliamentary session to experience the functioning of the Government and rights and

duties of citizens.

Courses related to Value Education, Right to Education,Human Values and Responsibilities enable the sensitisation on constitutional obligations. Department of Educationorganises interactive and experiential activities and programmes to sensitise college community on constitutional obligations. The Constitutional valuesare deep rooted and are transmitted to each successive generation with the same vibrancy and passion through a plethora of activities during each academic calendar.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7.1.9_report.docx
Any other relevant information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7.1.9_report.docx

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College commemorates InternationalWomen Day, International Youth Day, National Science Day and World Environmental Day Etc.NSS Unit of the college celebrates the International Youth Day to commemorate Swami Vivekananda for his inspirational messages to the World.The College celebrates International Yoga Day by organising various sessions in which the NCC cadets, NSS Volunteers, Students and Facultiesdemonstrate differentasanas.

National Constitution Day is celebrated on November 26 every year and is observed with awareness programmes on the preamble and features of the Indian constitution. Special programs have been organised. The message of the day is delivered to all students on the day.

The College also observesthe Earth Dayby releasing Video messages by spreading green messages and conductingpostermaking competitionsto affirm the green ethics of the college.

NSS unit of the college organises Teachers' Day and felicitates all teaching faculty. Students present the teachers with gifts and meaningful messages are conveyed.

On Independence and Republic Days, Principal hoists the National Flag in the presence of staff, students,NCC cadets and NSS Volunteers. Besides the customary Republic Day parade by the NCC wings the institution convenes a flag hoisting ceremony in which the Principal speaks on constitutional values.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **TITLE :Know your Green**

2.OBJECTIVES:Quick Response code, commonly known as QR code, is quite a common term in today's technology driven world.

1. **CONTEXT:St Thomas College Bhilai has initiated a best practice of generating and displaying QR codes on their plants and trees**
2. **PRACTICE:A QR code should be scannable and can direct the scanner to a number of different types of information. In simple words,**
3. **EVIDENCE OF SUCCESS :Here, an essential point to be noted is that the site must be compatible with mobile device's browser so that it could be opened.**

1. **PROBLEMS ENCOUNTERED:The students without doing cross check sometimes do wrong tagging and also the website which generate QR Code and after sometime ask for subscription.**

1. **TITLE :Promoting Ecological Campus**

1. OBJECTIVES:Thesense of achievement as your efforts result in some tasty produce, second it is a gentle way to exercise and third, gardening has been shown to benefit our mental health.

1. CONTEXT:Gardening is fun and rewarding and can even be a stress reliever most helpful when we all have so much academic work to do.V

4.PRACTICE:Keeping this in mind St Thomas College has one of the best practices of developing Gardens with a vision to use permaculture principle to transform t

1. EVIDENCE OF SUCCESS:The Garden programme use typical gardening task

6.PROBLEMS ENCOUNTERED:We need more helping hands in developing

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File Description	Documents
Best practices in the Institutional website	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7_2_best_practices_1_2021-22.pdf
Any other relevant information	https://www.stthomascollegebhilai.in/IQAC/AQAR-21-22/criterion_vii/7_2_best_practices_2_2021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

AAHAN - a Social Initiative

St. Thomas College launched a wholistic development programmetitled "Aahan". The college has adopted Government Primary School, Ruabandha for the implementation of thisprogramme. Various skill development sessions for the students are planned under this initiative. The basic computer literacy skills to the school students will be imparted by Department of Computer Science of the college. The spoken English Skills of students would be enhanced by the Department of English while the Psychology Department would be focusing on boosting their soft skills. In order to assist them in their studies the department of Education would undertake Academic Enrichment sessions.

The "caring hands "is yet another project as part of the Golden Jubilee. Students belonging to financially weak families are given appropriate fee concession under this project. In order to support the students who have lost their parents due to Covid and who are now struggling to meet the expenses of their studies, the college has instituted sister Ann Memorial Scholarship. For the eligible students the full amount of fee till they complete their studies in the college would be granted under this scholarship. Sister Ann was a dedicated member of St. Thomas Mission

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

•From an English medium college, this institute has metamorphosized to catering to both Hindi and English medium students. The next plan is to be a catchment college for students from the interior tribal belt.

•Opening of ResearchCentresin all Departments.

•Opening of short-term University-affiliated Diploma courses.

•Adding more subjects (courses) to the BA program.

•Creating more spaces for Internships in all PG courses to generate PPO. Efforts would be to incorporate this formally in the curriculum.

•Adapting the curriculum in accordance with the NEP.