



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

St. Thomas College, Bhilai

- Name of the Head of the institution **Dr. M. G. Roymon**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07882275970**
- Mobile no **9425238388**
- Registered e-mail **stthomascollege_bhilai@rediffmail.com**
- Alternate e-mail **stcbhilai_principal@yahoo.com**
- Address **Ruabandha Sector, Bhilai**
- City/Town **Bhilai**
- State/UT **Chhattisgarh**
- Pin Code **490006**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Hemchand Yadav University Durg,
Kushabhao Thakare University of
Journalism and Mass communication,
Raipur**
- Name of the IQAC Coordinator **Dr. Debjani Mukherjee**
- Phone No. **07882275970**
- Alternate phone No. **07882961770**
- Mobile **9827169925**
- IQAC e-mail address **stciqac2019@gmail.com**
- Alternate Email address **stcnaac20@gmail.com**

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

<https://stthomascollegebhilai.in/AOAR/STC-AOAR-2021-22.pdf>

**4.Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.stthomascollegebhilai.in/resources/academic-calendar/>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.55	2006	02/02/2006	15/09/2011
Cycle 3	B	2.62	2011	16/09/2011	15/09/2016
Cycle 3	B++	2.77	2017	30/09/2017	29/10/2022
Cycle 4	A	3.08	2022	20/12/2022	19/12/2027

6.Date of Establishment of IQAC

20/09/2006

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Getting accredited in the forth cycle Organizing organic and inogenous food festival Blood donation camp Visit central jail Organizing sadbhavana day

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Planning for 4th cycle NAAC accreditation	4th cycle NAAC accreditation process completed and college was graded A
Oreintation program for ADHOC staff	Orientation program was conducted
Research methodology, IPR and entrepreneurship activies to be conductedd activies	Eight activies were conducted under these banner
Interships for students to be promoted	Students were sent for interships to various organisations

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Academic Council	14/10/2023

14. Whether institutional data submitted to AISHE

Part A

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• IQAC e-mail address	stciqac2019@gmail.com				
• Alternate Email address	stcnaac20@gmail.com				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.stthomascollegebhilai.in/resources/academic-calendar/				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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Name	Date of meeting(s)
Academic Council	14/10/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	24/01/2023
15.Multidisciplinary / interdisciplinary	
<p>The National Education Policy (NEP) – 2020 is one of the significant milestones and a landmark document in the history of Indian higher education system. St. Thomas College, Bhilai affiliated to Hemchand Yadav University, Durg is eagerly ready to implement whatever instructions comes from the university and the Ministry of Higher Education, Chhattisgarh. The ministry of higher education has assigned few faculty of the college the task of making the NEP curriculum in their respective subjects. The college has however prepared itself for the adaptation of the NEP as stated below. Multidisciplinary/ Interdisciplinary: At the college level various Multidisciplinary/ Interdisciplinary activities are conducted on regular basis. The College follows the curriculum designed by university. In line with NEP 2020, curriculum is being designed by higher education department which includes credit-based course and focuses on active research at the regional level</p>	
16.Academic bank of credits (ABC):	
<p>Academic Bank of Credits will be implemented as per the guidelines of the parent university. Faculties are encouraged to offer certificate programmes where the course framework and curriculum are designed at departmental level</p>	
17.Skill development:	
<p>The college promotes skill development in students and also has an in house Entrepreneurship Development Cell that works on the same lines. To enhance the competencies in the students, programs in collaboration with TISS (Tata Institute of</p>	

Social Sciences), CITCON (Chhattisgarh Industrial and Technical Consultancy Centre) and IIC (Institution Innovation Council) has been conducted. MoUs have been signed with institutions that offer expertise for continuous upgrading of skills in students. To inculcate positivity among the students, value-based education focusing on the development of moral values and life skills is included in the curriculum of many programmes.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Programmes offered by the college has courses based on Indian Art and Culture, which every student at UG level has to study compulsorily. These courses focus on Indian architecture, different art form, ancient Indian scriptures, folk traditions of India etc. At the time of inception, the college was the only English medium college in the state but with the inflow of students from the rural/tribal area of the state the faculty adopted both English and Hindi (Chhattisgarhi) as medium of instruction. This point has been specified in the college prospectus

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The college offers programmes at UG And PG level. Each program has a well defined Programme Outcome, Programmes Specific Outcome, and Course Outcome. The students are made aware of these outcomes at the outset of the new Academic session. These outcomes are self explanatory and are uploaded in the college website.

20. Distance education/online education:

Online mode of transferring knowledge has lot of advantages as resource persons from all corner of the globe can impart knowledge. The accessibility of both student and resource person is easier in an online mode as compared to traditional offline mode. During the Pandemic the merits of online distance learning surfaced when the number of participants in each course / program was found to be higher than in offline mode. The success of these programs during pandemic has carved a way for future possibilities of vocational courses through Google Classroom, Zoom, Streamyard, G Suite, Webex etc

Extended Profile

1. Programme

1.1

596

Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	View File	
2.Student		
2.1 Number of students during the year		2444
File Description		Documents
Institutional Data in Prescribed Format	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		2119
File Description		Documents
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		987
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		77
File Description		Documents
Data Template	View File	
3.2 Number of sanctioned posts during the year		75

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	36
4.2 Total expenditure excluding salary during the year (INR in lakhs)	203.8 lakhs
4.3 Total number of computers on campus for academic purposes	109
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>St. Thomas College, affiliated with Hemchand Yadav Vishvidyalaya Durg, follow the Curriculum given by the University. The University's ordinance and guidelines govern the curricular aspects of the courses taught at St. Thomas College. For the effective implementation of the Curriculum along with the ordinance and guidelines, the board's vision, mission, and goals of the college are kept in mind. These are reflected in the college's commitment towards the holistic development of the students through academic, co-curricular and socially meaningful activities. Based on the University's academic calendar, the college arranges for an academic council meeting to discuss the academic calendar, timetable, teaching process, and other activities to be scheduled during the session. The teaching, learning and evaluation schedules are strictly as per the academic calendar notified by the University. Various course delivery methods are followed by the faculty, such as lectures, classroom presentation, tutorials, practical labs, study tours, and industrial visit. The college has well equipped laboratories and a classroom with projector facilities for effective curriculum delivery. A well-stocked college library with all modern facilities supports effective curriculum delivery. The college infrastructure and facilities are continuously being upgraded to</p>	

suit the needs of changing Curriculum and pedagogy.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion i/1.1.1 Curricular Planning and Implementation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

St. Thomas College is affiliated with Hemchand Yadav University Durg. The University's ordinance and guidelines govern the curricular aspects of the courses taught at St. Thomas College. To effectively implement assessment on the University's academic calendar, the college arranges for the academic council meeting to discuss the internal evaluation, which consists of unit tests, half-yearly, model examinations, and other activities to be scheduled during the session. The Internal assessment consists of unit tests, half-yearly model exams, presentations, projects and assignments to evaluate students' performance. Continuous review of the progress of syllabus completion (100%), the performance of the students, and association activities are done at the department level regularly. The college has a practice of inviting external experts for various projects' practical and theory evaluations to ensure the quality of education and objectivity in the teaching-learning processes. The final internal assessment of the students is uploaded and submitted to the University promptly under the supervision of the college's examination cell.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion i/1.1.2 Continuous Internal Evaluation (CIE).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

A. All of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

614

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum enrichment is absolutely vital and a dynamic process to be meaningful in any educational system. We know that no matter how good the curriculum material is on paper and whatever theory or rationale led to its development, the teacher makes a difference and plays a critical role in making the Curriculum come alive in the classroom. Enriching the Curriculum means giving its higher value by putting life into education. Enrichment is all about improving the quality and breadth of our education and dramatically enhancing the value of our students' time with us. Enrichment describes activities colleges provide to extend students' education beyond their main course of study. The best session included opportunities for personal research, group projects, practical work, creative expression, discussion and brain-storm. The students generally adopt this method to increase their motivation. The commitment to providing opportunities for broadening students' educational experience is widespread throughout the further education sector. Successful enrichment programs enhance students' life at school & college and increase motivation, achievements and retention. Curriculum enrichment in higher education aims to prepare students for a career that gives them social responsibility. The ultimate aim is to enrich the

learning environment, learning process and teaching approaches.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1020

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System**1.4.1 - Institution obtains feedback on the**

A. All of the above

syllabus and its transaction at the institution from the following stakeholders
Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.stthomascollegebhilai.in/igac/stakeholder-feedback/#toggle-id-1
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.stthomascollegebhilai.in/igac/stakeholder-feedback/#toggle-id-1

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2444

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1152

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic level of students is measured by assessment of cognitive ability and assessment of academic achievement. Students' participation in co-curricular activities as well as responsiveness in classroom teaching are also taken into consideration for this.. Students are classified into advanced learners and slow learners based on following components like entry level marks, participation in regular classes, assignments and presentations and performances in internal examinations and annual/semester examinations .

A. Measures taken to improve the learning outcome of advanced learners

- Guidance for competitive examinations, higher studies and corporate readiness.
- Communication skills enhanced through Language lab
- The training programs on soft skill and IT skills
- Meritorious students are rewarded on Annual day
- Internships and short term courses

B. Measures taken to improve the learning outcomes of slow learners

- Special teaching assistant program (STAP)
- Study material, handwritten and printed notes
- Parent-Teacher Meetings
- Extra assignments and previous years' question papers to solve.
- Progress in terms of attendance and performance are monitored

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion_ii/2.2.1_2021-22_Details_of_Advance_Slow_Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2444	77

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college encourages and fosters student centric teaching methodology which enables students to become motivated and proactive.

- Experiential learning methodologies enhance the learning level and encourage student involvement
- Educational tours, Industrial and field visits, visit to research institute, places of historical importance, etc. complement class room learning with real-time experience
- Students get hands on training in well equipped laboratories for practical based courses.
- Language lab help to enhance speaking and listening skills in English
- Participative Learning methodologies enhance student participation in learning process
- Conferences, seminars and workshops provide better perspective in the academic domains
- Interactive sessions, panel discussions and debates encourage participative learning
- Students' seminars and peer teaching improves presentation

skill and confidence

- Soft skill and life skill development programs to enhance student participation in their learning process
- Problem solving methodologies enhance the attentiveness, understanding of the concept and application of the knowledge to solve real- life problems
- Case studies help in understanding the problems in real-time situations
- Practical experimentation and research activities and projects involves problem solving methodologies that help to enhance analytical skills in learners
- Leadership training program enhance the learning abilities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion_ii/2.3.1_2021-22_Student_Centric_Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT based facilities provided to the students by the College are:

- Wi-Fi Enabled Campus
- ICT Enabled Classrooms having Desktops, Laptops, and Projectors
- Smart class rooms
- The digital library provides accessibility to e-resources vide INFLIBNET
- The college has well equipped Computer Labs.
- Language Lab well equipped with PC with internet facility and camera and microphone.
- Online lectures are taken on Google Meet, Zoom, etc
- Students prepare presentations, assignments, project and field reports using Word, Power point, Excel, and other ICT tools.
- Email, Google Groups and Google Classroom are used to

collect assignments, conduct tests and for sharing notes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

45

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

768

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college prepare academic calendar by including internal assessment, short term courses and the university examination. The examination in charge with the help of the examination cell makes the schedule of the internal examinations in advance and communicates the same to the stake holders through the college website, Whats App group and notice boards. Time table and seating arrangement for examination are displayed on the notice board. The question papers are verified to eliminate errors and after moderation handed over to the examination in charge. Supervision duty chart is drafted and informed to teachers. Separate seating arrangement is made for students with learning disability. College also provides writer, reader and extra time to such students as per university guidelines. Attendance of students is maintained properly during examination. Examination Cell determines deadline for assessment of answer books. The faculty members give class-wise/course wise instructions about unique features of

internal/external evaluation of that course. The evaluation reports are prepared within the stipulated time and communicated to the students. The answer books are shown on the demand of the students and guided them for their better performance in the forthcoming examination of the university. Students are provided with question bank with questions linked with all COs

File Description	Documents
Any additional information	View File
Link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion ii/2.5.1 2.5.2 Policy Internal Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Grievances Cell of the college handles the grievances. The grievances regarding University examinations are brought into its notice. Most of the grievances are redressed in the teacher level itself. The college exam committee executes its internal exams in a very meticulous manner. Notifications are displayed prominently on the college notice board to communicate information related to internal examinations. Answer scripts of internal examinations are shown to students after evaluation. The students go through the answer sheets and know their performance regarding strength and lacunas of their studies and techniques in writing answer books. If there are any mistakes or complaints regarding assessment, they are clarified on the very day. They may raise their grievances regarding the marks awarded to them with the faculty concerned. All internal exam related grievances are addressed at the departmental level. If any grievance related to University Examinations occurs, the student needs to apply to the principal, who forwards the application to the Controller of Examinations of University. If the students have any grievance regarding the marks obtained in the end semester /year final examination, they can apply for rechecking their answer scripts as per rules

File Description	Documents
Any additional information	View File
Link for additional information	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion ii/2.5.1 2.5.2 Policy Internal Assessment.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The following system is followed by the institution to communicate the learning outcomes to the teachers and students. After completion of the admission process, the syllabus and curriculum are provided to the students. Hard and soft copy of syllabi and learning outcomes are available in the respective departments, college website and Google classrooms for teachers and students. Learning Outcomes of the Programs and Courses are displayed on the notice board. With reference to the curriculum and syllabus, the programme and course outcomes are prepared and displayed in the website, department notice board, Google Class rooms etc. This would help the students to get a sense of the scope of discipline concerned and the possibilities for further studies and research. The syllabus is allocated to individual teachers who are responsible for monitoring programme and course outcomes

Course Outcomes: The course outcome is a detailed description of what a student must be able to do at the conclusion of a course.

Programme Outcomes: The work put into establishing the vision, purpose, and goals of the program should help provide direction for creating program outcomes

Program Specific Outcomes: Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.stthomascollegebhilai.in/academics/program-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The examination results of the college display outstanding performance of the students who largely occupy the merit positions in the University Merit List. As part of the course outcomes of the various papers taught to students during their course of study, there is substantial scope of evaluation of opportunities for skill building, enhancement of conceptual understanding, training in research methodology, and experiential and fieldwork learning. Students who undertake internship in organizations are involved in development related activities in industries and other organizations. They are evaluated on this by the organization where they went for internship from across courses. The Department of Sports keenly observes the performance of students in sports. Performance of students in extracurricular activities is observed by the College Student Union and the teachers' in-charge of various clubs. The departments track the number of students who successfully pass the academic programme and gain employment or progress further for higher studies. Continuous assessment provides feedback for the efficacy of the teaching -learning process and learning outcomes of each course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.stthomascollegebhilai.in/igac/criterion-ii/#aqar-2022-23

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

902

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.stthomascollegebhilai.in/IQAC/AOAR-22-23/criterion ii/Annual Report 2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.stthomascollegebhilai.in/IQAC/sss/sss_2022_23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

45

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college thrives for value addition in the society with innovative approaches in the field of education and research. The Ecosystem for Innovation in the college facilitates the creation and transfer of knowledge which potentially serves its ultimate purpose of societal benefits. The following initiatives are some of the noteworthy efforts to realise the motives in the said area:

- The college has set well equipped laboratories including all the necessities required for research work. The sophisticated instruments which demand expert handling and maintenance are available in the labs to be utilized in major and minor researches.
- Promotion to Research Activities is assured in the institution wherein faculty members as well as students and research scholars indulge in publication of research work, apply for and work on various research projects and file for Patents under the IPR Act. As many as 12 patents were

applied and published in the academic year 2022-23.

- Workshops/Seminars on National Education Policy, IPR, Entrepreneurship are organised by various disciplines to make students' approach for their career more visionary and enable them to make informed choices
- There are well functioning Career Counselling and Training & Placement Cells to facilitate the students with their timely needs and requirements for an assured career growth.
- Value added courses on Skill Development, career orientation, inter/multi-disciplinary learning are organised in regular intervals.
- Various MoU activities are like Seminars, Webinars, Certificate Programmes, Conferences and Guest Lectures are organised with a view to exchange of expertise between the two institutions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_iii/3.2.2_Workshop_IPR_RM_EDC.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

45

File Description	Documents
URL to the research page on HEI website	https://www.stthomascollegebhilai.in/IOAC/AOAR-22-23/criterion_iii/3.3.1.2 Publications.docx
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

St. Thomas College, (STC) Bhilai has organized Extension Activities and Outreach Programs in the locality to sensitize the students of the college and assure their holistic development along with the academic excellence. To execute its role in the society, Various departments, Cells/Clubs, National Cadet Corps (NCC), National Service Scheme (NSS) and the Alumni Association of the college has been participating actively in this initiative and practice the social responsibility in cooperation with government and non-government agencies as well as the local bodies working for the social upliftment and development of people residing in the nearby area ever since its establishment. STC has consistently and rigorously strived to promote Child rights, socio-economic empowerment of women & youth, education, health & nutrition, livelihood promotion and protection of the environment. College has launched many schemes with an intention and initiative to support the socially and economically deprived children studying in the nearby Government Schools which usually lack the needful facilities and resources. All the departments voluntarily engage in fulfilling the dreams of these students by educating and providing basic knowledge. Approximately 300 students engaged in various activities and programmes encompassing generating awareness among the community on social issues.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion_iii/3.4.1 para.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

24

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

801

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

35

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

22

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

St. Thomas College, Bhilai has an state of art, architecturally striking infrastructure for comprehensive development of students. The Teaching Block comprises of Mar Theodosius Block and Catholicate Block that have 34 spacious classrooms, departmental rooms and 23 laboratories for students and research scholars. The Administrative Block of the college consists of the Principal's Office, the Accounts Office, the General Office, and the Caretaker's office. The campus is Wi-Fi enabled and LAN facility is provided to computers installed in college. Classrooms are provided with ICT facilities including 6 classrooms with LCD projectors installed and 7 classrooms developed as smart classrooms. College has a spacious central library as well as

departmental libraries with seating capacity of 60 users with subscription to access e-journals through INFLIBNET and N-LIST. It has about 28,483 books and subscribed 47 academic journals, 16 magazines, 14 newspapers and Employment News. The college also has an open air stage, an ICT enabled Seminar hall and a Conference hall for academic and cultural events. Other facilities include in campus St. Mary Girls Hostel, Canteen, Health care centre, ATM facility, Photo-copying facility for students and staff in the library, NCC room, Girls common room, Herbal Garden.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/IOAC/AOAR-22-23/criterion iv/4.1.1 Infrastructure Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is well equipped with sports and cultural facility. The open play ground spread over 5 acres in the college campus supports a wide variety of Sports and Games like 1 Volleyball, 1 Basket Ball (28m X 15m), Foot Ball (110 x 70 Yard), 1 Cricket pitch (22 Yard) and 1 Lawn Tennis (11.89m X 10.97 m), Running track of 200 m, facilities for Long Jump, High Jump Pits, Shot Put, Discus Throw and Javelin Throw. Indoor arrangements consist of facilities for Table tennis and Chess. The playground also has a mini-stadium with seating capacity of 100 persons. A spacious open air stage and a fully equipped Auditorium are available for the students to organize and participate in co-curricular, recreational and cultural activities. The auditorium has a seating capacity of 300 persons, is ICT enabled and provided with a screen and a projector. The Auditorium is equipped with Fire extinguisher and has five exit points. An open air stage present in the heart of the campus provides an open, vibrant space for cultural activities. A gymnasium is open for the students and staff in the campus equipped with latest equipment and machines: Cycling, Bench Press, Stationary Bike, Treadmill, and Vibration Plate, to name a few. A Yoga centre in college campus is also open for all staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_iv/4.1.2_Extracurricular_Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

36

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/Ihttps://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_iv/4.1.3 ICT enabled Seminar Halls.pdf https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_iv/4.1.3 All Classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.52

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library serves as the heart of St. Thomas College, Bhilai embodying its essence and purpose. Housed within a Wi-Fi-enabled building, the well-stocked library spans two floors, accommodating up to 60 individuals at a time, including 40 students and 20 faculty members. Within the library, users have access to various sections, including a lending library, reference library, paperback library, non-print media library, and an extensive collection of journals, magazines, & newspapers, both current & archived. This vast assortment of resources makes the library a veritable treasure trove of knowledge, covering diverse subjects and genres. Its ground floor is equipped with essential facilities such as a librarian's counter, a circulation counter for issuing & returning books and stacks for organising & storing books. The library boasts an impressive collection of 28,599 books, 16 academic journals, 13 magazines, and 9 newspapers. To further enhance the academic experience, the College provides the INFLIBNET facility, catering to the needs of students, teaching staff, and research scholars. This facility grants access to a vast array of electronic resources, encompassing more than 6,000 journals and 1,99,500 e-books. This digital repository of knowledge complements the physical resources available in the library, ensuring that users have access to a comprehensive range of scholarly materials.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion iv/4.2.1 Library using ILMS.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.4904

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

106

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Facility

Information and Communication Technology (ICT) facilities in colleges are crucial for enabling modern teaching, learning, research, and administrative activities. Computer technology is

used in all functional aspects of the college: admissions, administration payroll, library etc. The use of ICT in college encompasses a wide range of activities, including online research, virtual learning, collaborative projects, online assessments, e-library resources, communication and collaboration tools, and administrative functions like online registration, fee payment, and student information management.

Institution also relates to various social media platform such as official website, face book, Instagram etc. Departments has their own computers, printers, LCD projector, and internet connection. Auditorium and Seminar Halls are well equipped with LCD Projector and ICT Tools. Each system is installed with the latest multi-user operating system and antivirus software. The College has an active website that provides all necessary information needed. The College has installed Closed Circuit Television Cameras (CCTV) for the safety of staff, students and visitors. The English Department has a Language lab well equipped with PC with Internet facility camera and microphone. Real soft T 304F Face and Finger Biometric system has been enabled to maintain the faction of the staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_iv/4.3.1_IT_And_Wi-Fi.pdf

4.3.2 - Number of Computers

109

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36.10

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A caretaker supervises the day-to-day maintenance of infrastructural facilities.

A Purchase Committee approves purchases for the maintenance and upgrade of the college.

Designated floor in charges maintain the classrooms and report to the full time caretaker.

Laboratories are maintained by lab attendants.

The library is maintained by supporting staff members, headed by the Librarian. Computers are evaluated biannually and classroom projectors' lenses and filters are serviced annually. ICT facilities are regularly checked and upgraded when required.

A Sports Committee comprising of faculty members from the Department of Physical Education and faculty members from other Departments .Sports facilities are maintained by a dedicated attendant and the sports Officer

The grounds are maintained by gardeners and a grounds person.

The college water tanks are cleaned annually, proper upkeep of the RO water plant and the water chiller plant is ensured.

To conserve water, rainwater harvesting system has been established in the college. The power generator is serviced annually.

The college undertakes regular maintenance of the solar grid power plant.

Full time maintenance supervisor and personnel are available to provide services such as electrical work, plumbing, furniture upkeep, building maintenance, gardening, maintenance of sports facilities and housekeeping

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_iv/4.4.2%20Systems_and_Procedures_for_Maintaining_and_Utilizing_Physical.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

183

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

63

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_v/5.1.3_Activities.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

92

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

92

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

92

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

63

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

108

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENT UNION COUNCIL

In exercise of the powers conferred by clause (xxi) of Section 37

of the Chhattisgarh Vishwavidyalaya Adhiniyam, 1973 (No. 22 of 1973), Student Council is constituted as per the instruction (election/nomination) by Hemchandra Yadav University, Durg. Students Council serves as incubators of intellectual understanding, interpersonal growth, and citizenship. The Student Council of the college serves as the catalyst for the growth towards successful higher education experience. Representatives elected by students put together social events, sports, and societies for a wide range of different hobbies and interests.

The following are the aims and objectives of Student Council:

- To emerge with value-oriented leadership quality, inculcate spirit of discipline and foster spirit of brotherhood;
- To promote intellectual, social and cultural activities in the campuses;
- To encourage participation in literary, cultural, artistic, innovative and sports activities to bring out their leadership and creative talents;
- To nurture a congenial atmosphere of learning and teaching for the development of the institution with an ultimate aim to build a knowledgeable society.
- To initiate, implement, and complete projects and activities which will be of help to the college, the students, the faculty, the administration, the board of trustees and the community.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion_v/5.3.2_Student_Union_Activities.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumnus is the fostered one who is treasured, loved, and accorded high regard. Different departments of the college involve Alumni in their various departmental activities, either by involving them as guest lecture or by organizing FDP or workshops through them.

Many important topics of study, facilitating learning via virtual platform were initiated through our Alumni members.

Some Programmes organized are mentioned below:

Alumni Interaction on Viva-Voce Psychology Practical and Internship Guidance. The Alumni was Mrs. Sapna Rajpal (pass out batch 2019-2020).

Alumni Interaction on "How to impart Education". The Alumni was Mrs. Shikha Verma (pass out batch 2019-2020).

Department of Physics & Electronics has organised a virtual alumni meet in Google meet platform under the title Alumni Meet Club-PhyNics.

The PG Department of Zoology organized an alumni interaction with students of MSc on topic career prospects and mentoring.

The PG Department of English organized an interactive session on the Topic -Techniques for Building Speaking and Writing Skills by Lalee Saji Thomas (2018-19).

The PG Department of Botany organized an Interactive Talk on Scopes of Botany on Saturday. The Resource Person was Dr Yuvraj Chakradhari (Alumni 2009, STC).

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IOAC/AOAR-22-23/criterion v/5.4.1 Additional Information ALUMNI.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

The vision of St. Thomas College, Bhilai ,is to establish itself as a distinguished center of excellence in academics, research, outreach, and sports. The institution is dedicated to providing high-quality education that is rooted in a deep respect for individual dignity, professional integrity, and a positive and nurturing environment. Through its unwavering commitment to excellence, St. Thomas College, Bhilai, seeks to empower its students to achieve their full potential and make meaningful contributions to society.

MISSION

The mission of St. Thomas College is in tune with its vision emphasizing to equip undergraduate, postgraduate students, and research scholars with the necessary tools to achieve academic excellence, professional competence, and universal human values. The state-of-the-art infrastructure facilities are designed to enhance the commitment of our faculty and students to diversity,

social justice, and democratic citizenship. The College strongly believes in democratic and participative management. In order to achieve mission and vision, the manager Bishop who is the head of the institution, along with governing board members of the society, Principal, IQAC Co-ordinator, HODs, Stake holders, Students and faculty members assist in decision making for the betterment of the College.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/about-us/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

St. Thomas College, Bhilai boasts of a well-established governance system that upholds secular principles, fostered by a supportive and proactive Management. Within this framework, authority and responsibilities are delegated and shared, promoting a culture of mutual respect. Decentralization is one of the most important phenomenon of the institution. The college functions at the level of Management, Principal, Faculty and students to cater to the vision and mission of the institute. The college has a well established governance council. Members include Management, Principal, Faculty members, IQAC Coordinator, Stake holders, Parents, Alumni and Students representative.. The Management delegates all policy based operational and academic decisions to the Principal. A strategic approach is taken by the Principal to implement the policies with inclusion of Faculty members in planning and decision making.

In line with this ethos, the college organized a Food Fest to commemorate the International Day of Families. To ensure the seamless execution of the Food Fest, the Patron of the College, Stakeholders, Members of the Management, faculty members and students were actively involved in all crucial decision-making processes, serving as convenors and co-convenors.. Students were appointed as representatives of the Food Fest with a view to develop leadership quality among the students.. The Fest proved an epitome of presenting decentralization and Participative Management in the College

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_vi/6.1.2_Institutional_Vision_and_Leadership.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College in consultation with Management, Principal, IQAC, and Academic Council drafts the institutional Strategic/Perspective plan to be implemented for the academic growth of the students. The college took the initiative to strengthen experiential learning as per the suggestion of the NAAC Peer Team. Various departments of the College besides academic curriculum have introduced internship program for the students at UG and PG Level. The NEP has also emphasized on internship for the students for creating a future talent pool for industry. The internship program not only help the fresh pass out students in gaining professional knowledge, but also make them ready to identify their career goals and to strengthen their resume. Internship programme offers students and recent graduates from diverse academic backgrounds through these experiential learning students get opportunities in the humanitarian sector and a meaningful internship experience that will support the academic, professional and personal development. The students of PG Department of Psychology worked as intern in special school and learned to analyze the problem of the subject and gain more knowledge and skill towards the progression of their career. The students of PG Department of Commerce joined as interns in many reputed organizations and institution and learned leadership and managerial skills.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_vi/6.2.1_Institutional_Strategic_Perspective_Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

St. Thomas College has well-defined organization structure which is reflected in the Organogram of the Institution. On the basis of hierarchy, the Management is the supreme decision making body with active involvement of the Principal in all matters.

The Governing Board of the Founding Society includes Manager Bishop as the Chairman, representatives of the Founding Society and Principal of the College as the Secretary. The Governing Body of the institution carries responsibility for ensuring effective management of the institution and planning for future development. Academic Council of the college includes Principal and faculty members of the Department. The Principal is accountable for academic and disciplinary matters.

The college follows the recruitment procedure as laid by the affiliated university. The Internal Quality Assurance Cell (IQAC) of the college functions with the prime intention to attain quality in all academic and administrative performance.

The college has proper policies related to academic and administrative activities. The appointment of the staff and the entire procedure is followed as per the rules of the affiliated University. Various committees are constituted at the college level for proper execution of all the curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_vi/6.2.2_The_functioning_of_the_institutional_bodies_is_effective_and_efficient.pdf
Link to Organogram of the institution webpage	https://www.stthomascollegebhilai.in/IQAC/criterion_vi/ssr/6.2.2_functionin_of_the_Institutional_bodies.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare scheme for the teachers:-

1. Provident fund
2. Maternity leave
3. Paternity Leave
4. Fee concession for wards
5. Housing Facility
6. Interest free personal loan
7. Advance payment scheme
8. E.S.I.
9. ATM (SBI)
10. Medical centre extension counters
11. Gymnasium
12. Casual leave
13. Free wifi facility

14. Separate parking area

15. Medical Leave

Welfare scheme for non- teaching staff:-

1. Provident fund

2. Maternity leave

3. Paternity Leave

4. Fee concession for wards

5. Interest free personal loan

6. Advance payment scheme

7. Free uniform

8. Housing Facility

9. Earn Leave

10. ESI

11. ATM (SBI)

12. Medical Centre extension counter

13. Separate parking facility

14. Medical Leave

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion vi/6.3.1 staff welfare_policy.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

40

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching and non- teaching staff of the college is based on the annual performance of the teaching and non teaching staff. The appraisal system is governed by UGC-Career Advancement Scheme (CAS) guidelines. This appraisal system is based on the performance of the faculty seeking for promotion. (PBAS) is applicable for both teaching and non -teaching to evaluate individual staff on various parameters as had been mentioned in UGC-CAS guidelines. Self appraisal by staff helps to identify the areas of competency, gaps and improvement. A feedback is given to faculty members with regard to their performance. Necessary suggestion for improvement is conveyed to the respective staff.

The non teaching faculty also submits self appraisal form every year. The rating is in a scale of 1 to 5.The Self appraisal form is submitted to the Principal. This is further given to the concerned authority to review the self appraisal form and put the ratings and remark. Suggestions to improvise the performance are also given to the staff. At the time of promotion the self appraisal by the teaching and non teaching staff is acknowledged by the concerned authority of the college.

File Description	Documents
Paste link for additional information	<a data-bbox="552 275 1410 640" href="https://links.rediff.com/cgi-bin/red.cgi?red=https%3A%2F%2Fwww%2Estthomascollegebhilai%2Ein%2FIOAC%2FAQAR%2D22%2D23%2Fcritterion%5Fvi%2F6%2E3%2E5%5FInstitutions%5FPerformance%5FAppraisal%5Fsystem%2Epdf&isImage=0&BlockImage=0&rediffng=0&rogue=6edefac535346067fffa7b6f6bc749937275b8d2&rdf=AyVSJABzUD1UZgE4V2UDJAc3A2gBNlgxBTgBalVmBVJeaVY8UjwEbVROBzo=">https://links.rediff.com/cgi-bin/red.cgi?red=https%3A%2F%2Fwww%2Estthomascollegebhilai%2Ein%2FIOAC%2FAQAR%2D22%2D23%2Fcritterion%5Fvi%2F6%2E3%2E5%5FInstitutions%5FPerformance%5FAppraisal%5Fsystem%2Epdf&isImage=0&BlockImage=0&rediffng=0&rogue=6edefac535346067fffa7b6f6bc749937275b8d2&rdf=AyVSJABzUD1UZgE4V2UDJAc3A2gBNlgxBTgBalVmBVJeaVY8UjwEbVROBzo=
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has an effective mechanism for auditing the accounts. The internal audit of the college is carried by St. Thomas Mission, Bhilai. The External audit is conducted by the chartered accountants appointed as per Government rules. Before the commencement of every financial year, Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the Management for review. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the Management and chartered accountant.

File Description	Documents
Paste link for additional information	https://links.rediff.com/cgi-bin/red.cgi?red=https%3A%2F%2Fwww%2Estthomascollegebhilai%2Ein%2FIOAC%2FAQAR%2D22%2D23%2Fcritterion%5Fvi%2F6%2E4%2E1%5Ffinancial%5Faudit%2Epdf&isImage=0&BlockImage=0&rediffng=0&rogue=efd783c60cab31e42a7d15f77db7cc3ac89d207&rdf=XnhVIwh7XjMAM11kAzFUcltrVD8IP1Y/Um8IYLFiCV5RZgVvUjwFbAY6V2o=
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,33,565

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a self-financed institution run by the St.Thomas Mission. The college has a well-designed strategy for mobilization of funds and optimal utilization of resources as directed by UGC. Every academic year, the budget is prepared by keeping in mind the expansion of the college. Major expenses to be dealt with in the academic year are verified and approved by the Management. The major part of the institutional fund is raised from tuition fees, admission fees, development fees, university fees, laboratory fees, NSS & NCC etc. Fund is also received from the house rent, and the interest from the savings of the institution, Short term deposit, Caution Deposit, UGC & CCOST Grant. Fees are also collected from the students as Exam fees, Enrollment and Migration

fees. Major areas of allocations of funds include salary to teaching and non-teaching staffs, Employer's contribution to PF & ESI, Gratuity.

Educational Development expenses is allocated for effective teaching learning practices that include conducting FDP's, orientation programs, workshops, other training programs that ensure quality education. The college facilitates student support through scholarship, concessions, cash awards and prizes for achievers in academic, sports and extra-curricular activities. Fund is allocated for enhancement of library facilities, NCC, NSS, Building and campus maintenance, water charges, electricity and generator expenses.

File Description	Documents
Paste link for additional information	https://links.rediff.com/cgi-bin/red.cgi?red=https%3A%2F%2Fwww%2Estthomascollegebhilai%2Ein%2FIOAC%2FAOAR%2D22%2D23%2Fcritterion%5Fvi%2F6%2E4%2E3%5Fmob%5Fpolicy%2Epdf&isImage=0&BlockImage=0&rediffng=0&rogue=945f59659caf73f7e0511e868f64f29467b35ca5&rdf=UXcFcwZ1BG1RY1VsBzVRdgU1AmkKPVU8Aj8OZFFiUWR eaQVvUjwHblFtBzo=
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two best practices implemented as a result of IQAC initiatives.

Practice-I Orientation program for adhoc staff:

Tailoring the orientation to the specific needs of ad-hoc staff will help them integrate smoothly into the organization. The IQAC of the college has implemented Orientation program for the Adhoc staff to provide an insights into the work culture, workplace norms of the college. This program fosters a positive work environment among the newly joined staff members. The orientation program clearly defines their role, responsibilities and what is expected from them during their tenure.

Practice-II: IPR , Programs on Research Methodology and

Entrepreneurship

The IQAC took initiative to strengthen the area of Research for the staff members in the college. A series of program by various departments on research methodology, IPR, and Entrepreneurship was conducted to ensure and enhance the overall quality of education and research. In this context. IQAC ensured that the research methodology adopted is rigorous, ethical, and aligns with the latest standards. The college and IQAC also fosters an environment that encourages innovation and the development of entrepreneurial skills through various programs of entrepreneurship.

IQAC promotes awareness and compliance with IPR regulations and focuses on safeguarding intellectual property, proper documentation and guiding all in understanding the importance of intellectual property.

File Description	Documents
Paste link for additional information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_vi/6.5.1_Internal_Quality_Assurance.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Practice 1: Panoramic Development

Curricular Teaching Learning is definitely an integral part and main agenda of Higher Education to combat the challenges of today's' time. Academic Advancement is as important as human development, humanedevlopment, spiritual and moral development. Inculcating all these aspects into an integrated Panoramic Development is what this college seeks to develop in every student of this institution. With this vision the college undertakes a lot of activities to give platform and exposure to every student simultaneously along with the academic to develop holistically . The NSS Unit of the College and various department along with the students render their valuable services to the society by

organizing Blood donation camp, Sadhbhawna Diwas,Charity towards Orphanage and Old age home. All such programs help in inculcating moral values in the students and build a healthy and strong nation.

Practice 2: Career oriented programs for Developing Entrepreneur skills

The Training and Placement and Entrepreneur Cell of the College organises various career oriented Programme to help students develop entrepreneurial abilities. Students learn to develop skills that are required to run a business successfully. The Programs helps to polish the ideas that is required to run a start up or any business successfully.

The programmes are conducted by Innovation & Entrepreneur Cell and Training and Placement Cell of the College. Experts are invited from reputed industries to give proper information and training to the students.

File Description	Documents
Paste link for additional information	<a data-bbox="552 1093 1409 1417" href="https://links.rediff.com/cgi-bin/red.cgi?red=https%3A%2F%2Fwww%2Estthomascollegebhilai%2Ein%2FIQAC%2FAQAR%2D22%2D23%2Fcriteria%5Fvi%2F6%2E5%2E2%5Fteaching%5Flearning%5Fprocess%2Epdf&isImage=0&BlockImage=0&rediffng=0&roque=3393be69b7f67cf393ba4356aa5a2be60f9a00db&rdf=VXMGcAJxUD1SYFZvCjgKLVJiUToOOVY/U25dN1FiAlUEMwVvCGYCa1NvUWw=">https://links.rediff.com/cgi-bin/red.cgi?red=https%3A%2F%2Fwww%2Estthomascollegebhilai%2Ein%2FIQAC%2FAQAR%2D22%2D23%2Fcriteria%5Fvi%2F6%2E5%2E2%5Fteaching%5Flearning%5Fprocess%2Epdf&isImage=0&BlockImage=0&rediffng=0&roque=3393be69b7f67cf393ba4356aa5a2be60f9a00db&rdf=VXMGcAJxUD1SYFZvCjgKLVJiUToOOVY/U25dN1FiAlUEMwVvCGYCa1NvUWw=
Upload any additional information	<a data-bbox="887 1458 1070 1485" href="#">View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://links.rediff.com/cgi-bin/red.cgi?red=https%3A%2F%2Fwww%2Estthomascollegebhilai%2Ein%2FIOAC%2FAQAR%2D22%2D23%2Fcriteria%5Fvi%2F6%2E5%2E3%5FQuality%5FAssurance%5FInitiatives%2Epdf&isImage=0&BlockImage=0&rediffng=0&rogue=9d22575a54fb15d02e7ecb79137651e5c59e850d&rdf=VnAEcgR3VzpVZ1JrUGICJQY2Vj1Yb1A5UG1ZM1dkBFNUY1I4CGZROFJuUG0=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Thomas College believes in equality, inclusiveness, respect for human dignity, fairness and justice for all which is reflected in an unbiased recognition and representation of women and men in all areas to thrive. It also endeavours to bring positive change in the society as well as within the campus through various measures for diversity and by counteracting any existing inequalities. It incorporates different programmes which inculcate the social and ethical values, human values, gender sensitization, environment and sustainability etc. for the holistic development of the students.

The College has an Active women cell which conducts webinars and workshops regularly to sensitize with the women related issues. It is a proactive cell which emphasizes on empowering the girl student and make them confident and self-reliant. Taking into account the current scenario the Women Cell organizes seminars, Debates, Workshops, Skits and other such activities to develop the potential of the students.

The college is well aware of gender equality and provides an excellent ambience for Gender Sensitivity in providing safety, counselling and common rooms for girl students on campus.. Some of the associations for gender sensitivity are Women's' Cell, Anti-ragging Committee, CPOSH [Committee for Prevention of Sexual Harassment].

File Description	Documents
Annual gender sensitization action plan	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_vii/7.1.1_Annual_Gender_Sensitization_Action_Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_vii/7.1.1_Specific_facilities_for_women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management

St. Thomas College Bhilai practices solid waste management which includes segregation of waste, the most important step in waste management.. Non-biodegradable waste like plastics, metal, glass etc. is collected and handed over to Bhilai Municipal Corporation, Bhilai. Small bucket and big buckets are used for solid waste. Student of St. Thomas College has made many dust bins by use of waste cartoons and placed in classrooms. Beside this, Big plastic

buckets and small buckets

Composting Pit

St. Thomas College, Bhilai has a girl's hostel having capacity of 240 students. Dry waste i.e. papers, coconut peels, huge amount of garden waste which is mostly in the form of leaves are used for composting (in composting pit) to form manure and used for organic farming in college

Chemical waste water from Chemistry labs is not mixed with ground water. Chemical water has separate dedicated pit.. In the atmosphere, formaldehyde usually breaks down quickly to create formic acid and carbon monoxide ,carbon dioxide , which are harmful substances.

Awareness to students of college for water conservation is given by teachers on time to time. taps in the campus, however they have the stickers and posters of water conservation messages. There are sprinklers and waterfall in Vandemataram park)

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

B. Any 3 of the above

(Divyangjan) accessible website, screen-reading software, mechanized equipment
**5. Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St. Thomas College caters to students of all cultural orientations who can freely express their opinions and can fully participate in teaching, learning, and social activities. Academic and administrative activities promote tolerance and harmony towards cultural, regional, linguistic, communal, and socio-economic activities

1.Appreciation and Promotion of Diverse Culture

AAGAM the annual day celebrations of the college, are organised every year to inculcate an appreciation of cultural diversity through music, dance and skits .Kalaprathibha competitions are the intra - collegiate cultural literary competitions which showcases diversity of music and dance forms

1. Catering to Balanced Regional Growth

The admission policy reiterates the need to create an inclusive student community. Effort is taken through admission counselling at different locations within the state and outside to have diversity in student intake.

1. Communal Harmony and National Integration

College administration promotes secularism and communal harmony through , seminars and special lectures. On the occasion of ekta diwas , constitution day Youth day etc..

1. Socio- Economic Inclusiveness

The Institution encourages the students to pay visits to old age homes and orphanages government and non-government organizations during festive times to share the joy of the festivities with the less privileged and marginalized of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Constitution Day is observed with a flourish of activities by organizing guest lectures , seminars and a united oath taking by the members of the faculty and students on the allegiance to uphold the Constitutional values. The Constitutional obligations and duties are inculcated through various clubs and cell activities. National Integration Day and Ekta Diwas is observed regularly.

Voter's Daycommemoration and organising of Voter's Awareness Campaigns have spread the electoral responsibility of the citizens.

The students of Journalism and Mass Communication visited the Slate Legislative assembly and attended a parliamentary session to experience the functioning of the Government and rights and duties of citizens.

Courses related to Value Education, Right to Education,Human Values and Responsibilities enable the sensitisation on

constitutional obligations. Department of Education organises interactive and experiential activities and programmes to sensitise college community on constitutional obligations. The Constitutional values are deep rooted and are transmitted to each successive generation with the same vibrancy and passion through a plethora of activities during each academic calendar.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_vii/7.1.9_Constitutional_Values.pdf
Any other relevant information	https://www.stthomascollegebhilai.in/IQAC/AQAR-22-23/criterion_vii/7.1.9_Constitutional_Values.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College commemorates International Women Day, International Youth Day, National Science Day and World Environmental Day Etc. NSS Unit of the college celebrates the International Youth Day to commemorate Swami Vivekananda for his inspirational messages to the World. The College celebrates International Yoga Day by organising various sessions in which the NCC cadets, NSS Volunteers, Students and Faculties demonstrate different asanas.

National Constitution Day is celebrated on November 26 every year and is observed with awareness programmes on the preamble and features of the Indian constitution. Special programs have been organised. The message of the day is delivered to all students on the day.

The College also observes the Earth Day by releasing Video messages by spreading green messages and conducting poster making competition to affirm the green ethics of the college.

NSS unit of the college organises Teachers' Day and felicitates all teaching faculty. Students present the teachers with gifts and meaningful messages are conveyed.

On Independence and Republic Days, Principal hoists the National Flag in the presence of staff, students, NCC cadets and NSS Volunteers. Besides the customary parade by the NCC wings the institution convenes a flag hoisting ceremony in which the Principal speaks on constitutional values.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices - I

1. Title - Sizzle and Grow

2. Objectives of Sizzle and Grow - Organizing Food fest

1. Enable practical learning through self- organization and participation.
2. To develop a sense of team work and togetherness.

1. Context

Food Fest was organized in the college premises to mark International Day of Family. Family members were encouraged to participate with their wards taking part in the event.

1. Practice

After a weeklong meticulous planning and discussion of students and mentors, finally Food Fest was organized in the college premises during the month of February 2023.

1. Evidence of Success

The event received an overwhelming response.And suchresponse instils confidence in the students and motivates them to work with sincerity and zeal in future.

1. Problem encountered

Planning and execution are too different concepts. Though meticulous planning was done but execution was disrupted due to difficulty in crowd management. Therefore, number of volunteers should be increased to manage the crowd issue.

BEST PRACTICES - II

1. TITLE- Flowering Yourpersonality
2. OBJECTIVES

1. To evaluate students' communication skills, knowledge, leadership skills, listening

skills, social skills, ability to think on the spot and improvise.

Problem Encountered

Sometimes students show interest in focusing only the theoretical part of the examination.

File Description	Documents
Best practices in the Institutional website	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion_vii/Best Practices-1_2022-23.pdf
Any other relevant information	https://www.stthomascollegebhilai.in/IOAC/AQAR-22-23/criterion_vii/Best Practices-2_2022-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Cognitive and Moral Enhancement

The unique educational experience that St. Thomas College caters its students with a range of curricular, co-curricular, and extracurricular activities shapes their individual thought processes, problem-solving capacity, and worldview. By means of these modified mental processes, students attain distinct ability in realizing their inner potential as human beings, and thus, contributing their best in societal progress.

The College has a collaborative and interactive work culture. A wide range of activities are organised under the umbrella of Departmental and other Academic societies like Clubs/Cells to hone organizational skills of the students and encourage learning beyond classroom.

The College focuses on the holistic development of students and provides them an array of opportunity and resource to facilitate their holistic development. The College directs the Departments/ Cells and Clubs to conduct programmes to commemorate the national and international days of importance.

The College celebrates all the above mentioned and so many other important days of National and International level too, to recognize and spread awareness for each 'Day' among the student community. Celebrating and Observing these Days help in spreading awareness and make the student community more responsible towards

a cause.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Opening of Research centres in most of the Departments.
2. Generating a strong Industry Interface for better placement.
3. Associating Departments with NGOs for community services.
4. Collaborations with industry for generating internships for students.