

Meeting 3

Date: 16 December, 2017

Time: 3.00 pm – 4.30 pm

Venue: Principal's Chamber

Agenda: NAAC Peer Team Report

Attendance

1. Dr. M.G. Roymon
2. Fr. Geevarghese Rambaan
3. Rev Fr. Joshi Varghese
4. Dr. James Mathew
5. Dr. Manoj Varghese
6. Mr. Saji Thomas
7. Lt. Dr. Rajkumar Gadpayle
8. Dr. Vinita Thomas
9. Dr. Mariam Jacob
10. Dr. Chanda Verma
11. Dr. Debjani Mukherjee
12. Dr. Sapna Sharma
13. Dr. Shiny Mendonce
14. Dr. Suja Varghese
15. Dr. Susan Abraham
16. Dr. Jayasree B
17. Mrs. Smita Suresh Daniel
18. Mr. Kailash Narayan verma
19. Mr. Shyji Thomas

The following members could not be present due to other engagements

1. Rev Fr. Joshi Varghese
2. Dr. A.K. Mishra
3. Dr. Sunita Mathew
4. Capt. Shabana Khan
5. Ms. Kiran Siroshe

Minutes:

The chairman Dr. M.G. Roymon welcomed the members and requested the NAAC coordinator to read out the minutes of the previous meeting. He informed the grades awarded to the college as B++ with CGPA of 2.77. As Dr. Mishra was unable to attend the meeting Principal requested Dr. Vinita Thomas to initiate the discussion on the recommendations of the Peer Team.

1. The administrator appreciated the A grade score 3.00 of the institution in criteria II Teaching- Learning and Evaluation and Criteria IV Infrastructure and Learning Resources
2. He also requested to the committee to maintain that score and put in more efforts in other criteria.
3. Principal informed the committee that Criteria III Research, Consultancy and Extension is the weakest link and more efforts are needed to upgrade.
4. It was advised that HOD needs to encourage the teachers to publish articles in journals of good Impact factor.
5. The IQAC Committee for the next term was constituted and the existing committee unanimously agreed.
6. Training and Placement committee suggested that initiatives for career counselling and training towards employment can also be taken by the individual department as



the know the scopes of their subject and their details to be shared with the Training and Placement Cell.

7. Administrator also suggested that certificate courses can also be started by department with the available resources in the college.
8. Administrator agreed to stepwise increase ICT facility for the successful conduct of smart classes.
9. Feedback to be collected from stakeholders, analyzed and put up for discussion for improvements

The meeting was concluded by proposing a vote of thanks by the NAAC Coordinator.



Principal



NAAC Coordinator