

IQAC MEETING MINUTES – 1 [2022-23]

The first IQAC meeting of St. Thomas College in the Academic Session 2021-22 was held on 15/06/2022 (Wednesday) under the chairmanship of Dr. M.G. Roymon (Principal) at 11 a.m.

Attended by:

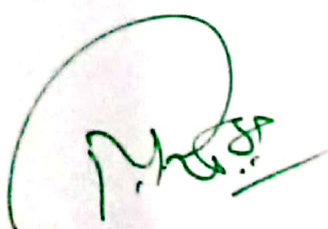
Dr. M.G. Roymon	Dr. Sapna Sharma
Dr. Debjani Mukherjee, IQAC Coordinator	Dr. Susan. R. Abraham
Dr. James Mathew, NAAC Coordinator	Dr. V. Shanti
Dr. Mariam Jacob	Dr. Jayshree Balasubramaniam
Dr. Chanda Verma	Dr. Shabnam Khan
Dr. Shiny Mendonce	

Agenda No – 1 :Approval of II QA

Resolution : IIQA was approved on 10th June 2022. Completion of SSR has to be submitted in 45 days

Agenda No – 2 :Discussion on SSR

Resolution : All Criterion Heads were instructed to complete all the metrics of the Criterion within 2 weeks



PRINCIPAL



IQAC COORDINATOR

IQAC MEETING MINUTES – II [2022-23]

The second IQAC meeting of St. Thomas College in the Academic Session 2021-22 was held on 5/07/2022 (Tuesday) under the chairmanship of Dr. M.G. Roymon (Principal) at 11 a.m.

Attended by:

Dr. M.G. Roymon	Dr. Sapna Sharma
Dr. Debjani Mukherjee, IQAC Coordinator	Dr. Susan. R. Abraham
Dr. James Mathew, NAAC Coordinator	Dr. V. Shanti
Dr. Mariam Jacob	Dr. Jayshree Balasubramaniam
Dr. Chanda Verma	Dr. Shabnam Khan
Dr. Shiny Mendonce	

Agenda No – 1 :Website Upgradation

Resolution : The website was upgraded with the data of 2020-21

Agenda No – 2 :SSR Documents Review

Resolution : The documents were reviewed and the templates of each matrices were checked and finalized



PRINCIPAL



IQAC COORDINATOR

IQAC MEETING MINUTES – III [2022-23]

The third IQAC meeting of St. Thomas College in the Academic Session 2021-22 was held on 22/07/2022 (Friday) under the chairmanship of Dr. M.G. Roymon (Principal) at 11 a.m.

Attended by:

Dr. M.G. Roymon	Dr. Sapna Sharma
Dr. Debjani Mukherjee, IQAC Coordinator	Dr. Susan. R. Abraham
Dr. James Mathew, NAAC Coordinator	Dr. V. Shanti
Dr. Mariam Jacob	Dr. Jayshree Balasubramaniam
Dr. Chanda Verma	Dr. Shabnam Khan
Dr. Shiny Mendonce	

Agenda No – 1 :SSS process initiated by NAAC

Resolution : The students were made aware to check their mail regularly for the SSS mail from NAAC

Agenda No – 2 :Planning of Activities for 2022-23

Resolution : All the departments were asked to give their academic activities proposal for the New Session Criterion Heads were instructed to complete all the metrics of the Criterion within 2 weeks



PRINCIPAL



IQAC COORDINATOR

IQAC MEETING MINUTES – IV [2022-23]


The fourth IQAC meeting of St. Thomas College in the Academic Session 2021-22 was held on 2/9/2022 (Friday) under the chairmanship of Dr. M.G. Roymon (Principal) at 11 a.m.

Attended by:

Dr. M.G. Roymon	Dr. Sapna Sharma
Dr. Debjani Mukherjee, IQAC Coordinator	Dr. Susan. R. Abraham
Dr. James Mathew, NAAC Coordinator	Dr. V. Shanti
Dr. Mariam Jacob	Dr. Jayshree Balasubramanium
Dr. Chanda Verma	Dr. Shabnam Khan
Dr. Shiny Mendonce	

Agenda No – 1 :Receiving of DVV

Resolution:DVV queries of every criterion were discussed and validation of data were finalized



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IQAC MEETING MINUTES – V [2022-23]

The fifth IQAC meeting of St. Thomas College in the Academic Session 2021-22 was held on 1/10/2022 (Wednesday) under the chairmanship of Dr. M.G. Roymon (Principal) at 11 a.m.

Attended by:

Dr. M.G. Roymon	Dr. Chanda Verma
Rev Joshi Varghese	Dr. Shiny Mendonce
Dr. Sushil Tiwari, External Expert	Dr. Sapna Sharma
Dr. Prashant Shrivastava External Expert	Dr. V. Shanti
Dr. Debjani Mukherjee, IQAC Coordinator	Dr. Jayshree Balasubramaniam
Dr. James Mathew, NAAC Coordinator	Mr. Rinu Koshy, Alumnus Representative
Dr. Mariam Jacob	Shikhar Mathur, Student Representative

Agenda No – 1 :Preparation for NAAC Peer team Visit

Resolution:The discussion on recommendation of NAAC peer team 2017 was discussed and its compliance were checked

Agenda No – 2: Post SSR

Resolution : Booklet of all the initiatives after SSR submission should be drafted

Agenda No – 3:Library footfall

Resolution:The latest data of online and offline library footfall should be ready

Agenda No - 4:Activities of Post SSR

Resolution:All health related activities vaccination drive organized by the college should be well documented.

Agenda No - 5:Office Documentation

Resolution: All Office Documentation and cataloguing of the record should be systematically indexed

Agenda No - 4:Preparation for Mock Peer team visit

Resolution:Preparation for Mock Peer team visit to be done two weeks before the actual Visit.


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IQAC MEETING MINUTES – VI [2022-23]

The first IQAC meeting of St. Thomas College in the Academic Session 2021-22 was held on 1/12/2022 (Thursday) under the chairmanship of Dr. M.G. Roymon (Principal) at 11 a.m.

Attended by:

Dr. M.G. Roymon	Dr. Sapna Sharma
Dr. Debjani Mukherjee, IQAC Coordinator	Dr. Susan. R. Abraham
Dr. James Mathew, NAAC Coordinator	Dr. V. Shanti
Dr. Mariam Jacob	Dr. Jayshree Balasubramaniam
Dr. Chanda Verma	Dr. Shabnam Khan
Dr. Shiny Mendonce	

Agenda No – 1 :Preparation of NAAC Peer Team Visit

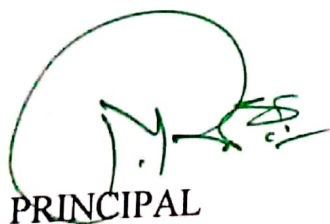
Resolution :-Departments were instructed to keep all documents updated and neatly filed. Office and library documents also to be presented with latest data.

Agenda No – 2 : Cells and Committees Presentations

Resolution :- The convenors of Cells and Committees were instructed to present their cell and committee before the NAAC Peer team along with their student representatives. The student representatives will handle the dialogue with Peer team members

Agenda No – 3 : Departmental Presentations

Resolution :- All Faculty members were instructed to prepare their departmental presentations highlighting Results, University rankings, Placements, Progression and Career Counselling



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